



Borough of Spring Grove

Mayor Beverly R. Hilt

Borough Committee Meeting Minutes Borough Office – 1 Campus Avenue March 3, 2025, at 7:00 PM

Borough Council

Kevin. E March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell Ledford

Co-Secretaries

Nicolle Ruth

Scott Miller

The Spring Grove Borough Council met for a Committee Meeting on March 3, 2025. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kevin March

Phillip Klocek

Robert Whyland

Kristina Ruby

ALSO PRESENT:

Beverly Hilt, Mayor

Nicolle Ruth, Business Manager-Via Phone

Scott Miller, Operations Manager

Peter Ruth, Solicitor

Danielle Robison, Administrative Assistant

Bronson Ritenour, JCP

BOROUGH COUNCIL ABSENT:

Peter Lombardi

Tyler White

Darrell Ledford

Visitors

Dorian Ritenour

Matthew Bollinger

Public Comment

Meeting Items

1. **Check Detail Report:** Some council members were unable to open the link to the check detail report for February 2025. Staff will send a copy of the report to all council members to review.
2. **Tractor Supply:** Staff reached out to Tractor Supply about financial assistance with the next phase of the North Loop Interceptor project. Council and staff discussed offering a discount on their sewer bill or waiving the tap in fee as incentive. Staff clarified that we do not have to allow Tractor Supply to hook up to our sewer plant.
3. **Park Name Survey Results:** 51 residents voted in the green space name survey. 17 residents offered additional name suggestions. Glatfelter Gardens was a popular choice among council members. After asking the Spring Grove Borough Junior Council member

for his opinion council decided on letting him make the decision on the name. Glatfelter Gardens will be placed on the Regular Council Meeting agenda for an official vote.

4. **Main Street Façade Program 2025:** Council and staff discussed how to proceed with the Main Street Façade Program this year. Staff suggested opening the program up to Water Street and East Street.
5. **Traffic Circle-PennDot agreement:** Council and staff discussed the Traffic Circle PennDot agreement. The agreement states the borough is responsible for maintenance and getting a permit. There are no details on plant type and height as originally thought.
6. **Bob Glass Retirement:** Bob Glass notified staff that he plans on retiring at the end of the year. Staff suggested retirement gifts to show appreciation for his 30-year career with the borough.
7. **Warehaus:** Council and staff discussed utilizing Warehaus on the Rutters remodel instead of ARRO. Staff feels Warehaus would be a better fit because they have experience in designing Rutters stores.
8. **Third Party Rental Inspections:** Council and staff discussed Dependable Code Services taking over rental inspections for the borough starting in 2026. The cost would be \$60.00 per unit which would be charged to the landlord.
9. **Public Comment Policy:** Council and staff discussed implementing a public comment policy. Staff suggested limiting the amount of time given to residents during public comment.
10. **Primary Election:** Council and staff discussed the four council member seats and the mayor's seat coming open as their terms are up in 2025. Staff will provide the necessary paperwork to council members running for reelection so they can get on the primary election ballot.
11. **Executive Session:** Council went into an executive session at 8:22 PM to discuss possible litigation. Caputos and the contract renewal with John Polli Equities were discussed. Discussion regarding the police contract was tabled until April's Committee Meeting. Council came out of executive session at 9:45 PM.

Action Items

1. Council directed Solicitor Ruth to reach out to John Polli to finalize the bus lot lease agreement. Kristina Ruby made a motion to approve. Robert Whyland seconded the motion. The motion passed.
2. Council considered approval of Resolution 01-2025, PennDot Crosswalk Traffic Light. Kristina Ruby made a motion to approve. Robert Whyland seconded the motion. The motion passed.

Adjournment

Kevin March adjourned the meeting at 9:47 PM. The next Committee Meeting is scheduled for April 7, 2025, at 7:00 PM.

Respectfully Submitted,
Danielle Robison, Administrative Assistant