



Borough of Spring Grove

Mayor Beverly R. Hilt

Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

**Spring Grove Borough Council
Regular Meeting Minutes
Borough Office – 1 Campus Avenue
November 17, 2025, at 7:00 P.M.**

Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on November 17, 2025. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kevin March
Phillip Klocek
Robert Whyland
Ryan Yingling
Darrell Ledford
Peter Lombardi

ALSO PRESENT:

Scott Miller, Operations Manager
Nicolle Ruth, Business Manager
Danielle Robison, Building Code Official
Re'Shaun Harris, Administrative Assistant
Beverly Hilt, Mayor
Peter Ruth, Solicitor
Collin Fox, Engineer

BOROUGH COUNCIL ABSENT:

Kristina Ruby

Visitors

Thomas Abbott
Tracy Crouse
CPL S. Hess, YCRPD
Chief Lash, NYCRPD
Jilly Evans
Tiffany Sauer
Brent Auchey
Garrett Strouse, Friendship Hose Fire Co.

Pledge of Allegiance

Public Comment

Jilly Evans from Glatfelter Memorial Library spoke about having over 1000 members, which includes over 400 children and more than 700 adults. Glatfelter has multiple programs for all ages ranges. Tiffany Sauer and Jilly Evans expressed how thankful they are for the Boroughs' support.

Meeting Minutes

The October 6, 2025, Committee Meeting Minutes were presented. Darrell Ledford made a motion to approve the minutes. Phillip Klocek seconded the motion. The motion passed.

The October 20, 2025, Regular Council Meeting Minutes were presented. Phillip Klocek made a motion to approve the minutes. Ryan Yingling seconded the motion. The motion passed.

Treasurer's Report

Accountant had a family emergency. Will have reconciliation and treasurer's report at the next committee meeting.

Administrative Reports

President

None

Mayor

None

Friendship Hose Fire Company

Brent Auchey stated that November 9, 2025, was the last line up feed due to the rising cost, but other fundraisers are pending. The Pie sale will be on November 25, 2025, from 1:00 PM to 6:00 PM, and November 26, 2025, from 9:00 AM to 3:00 PM. There will be a Sugar Cake sale will be on December 9-10, 2025. The flagpole should be taken care of by the end of November.

Garrett Strouse stated that the October report was provided and they are working with a new system, the report for next month should be more detailed.

Police

CPL S. Hess stated the police department responded to 34 calls between October 15, 2025, and November 16, 2025. There will be two officers assigned to the Tree Lighting.

Solicitor

Peter Ruth will discuss in the executive session.

Engineering Report

MS4- On November 7, 2025, there was a discharge of oil reported near North High Street. No materials reached the municipal stormwater system, and all material has been cleaned. ARRO is still waiting for the PA DEP to release their response to questions regarding the new permit cycle requirements.

Sanitary Sewer- None

Spring Forge- A second submission of ADA ramp area redesigns have been submitted to ARRO for the Monocacy Trail / Hauer Terrace and the Monocacy Trail / Greenwood Road intersections. ARRO is reviewing the submission and will have comments provided for next meeting.

Zoning, Code, & Parking Enforcement Reports

November was a slow month for code enforcement. There are 8-10 unpaid parking tickets that are being forwarded to the Magistrate. There were 7 permits for November. Darrell Ledford asked about the branches by the carwash, Danielle Robinson will look into this.

Public Works Report

Phillip Klocek noticed that a lot of leaves need to be collected by storm drains. Mayor Beverly Hilt noted that on Oak and Constitution Ave, it looks like branches are growing out of the storm drain.

Wastewater Treatment Plant Report

There was 3 inches of rain which produced lots of sludge. The plant is working hard.

YMCA

There was a meeting on November 11, 2025. Everything is going well, and they are on track with the January/February 2026 projected open date.

Committee Reports

Steering Committee- The Steering Committee's next meeting will be held at the Borough Office on December 9, 2025, at 5:00 PM.

250th Celebration Committee- The next meeting will be held at the Borough Office on Monday, November 24, 2025, at 12:00 PM. There will be an informative presentation every month starting in 2026. On Sunday, December 14, 2025, there will be wassailing at the end of Saint Paul's which will be coordinating with other churches for anyone who just wants to park and come up and sing.

Halloween Parade Committee- The next meeting will be in December and Nicolle Ruth will have the budget report available.

Christmas Tree Lighting Committee- The Christmas Tree Lighting will be on Thursday, December 4, 2025, at the Borough. Kate will be putting up the tree in the circle and decorating it on Monday, November 24, 2025, at 9:00 AM. The next meeting will be held at the Borough Office on Monday, November 24, 2025, at 1:00 PM.

New Business

- 1) Council to consider approval of Klugh Animal Control Services 2026 Contract. Peter Lombardi made a motion to approve. Darrell Ledford seconded the motion. The motion was passed.
- 2) Council to consider approval of SPCA 2026 Contract. Peter Lombardi made a motion to approve. Darrell Ledford seconded the motion. The motion was passed. Residents are now allowed to drop pets off again.
- 3) Council to consider approval of Handicap Parking Application 65B N Water Street. Phillip Klocek made a motion to approve. Peter seconded the motion. The motion was passed.
- 4) Council to consider approval of advertising the proposed 2026 Budget. Approval is tabled until the budget is approved.

- 5) Council to consider approval of 2026 Meeting Calendar. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion was passed upon adding the additional meeting dates for June, July, and August.
- 6) Council to consider approval of Resolution 12-2025, Adopting Various Fees. Peter Lombardi made a motion to approve. Ryan Yingling seconded the motion. The motion was passed.

Old Business

None

Correspondence and Other Business

- 1) Executive Session-Possible Litigation- Council went into executive session at 7:31 PM. Council came out of executive session at 7:57 PM.

Adjournment

President Kevin March adjourned the meeting at 8:00 PM. The next Regular Council Meeting is scheduled for December 15, 2025, at 7:00 PM at the Borough Office.

Respectfully Submitted,

Re'Shaun Harris, Administrative Assistant