

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
June 4, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, June 4, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT**

James D. Graham  
Peter A. Lombardi  
Larry McConnell  
Rebecca J. Stauffer  
Kristyn Stouch

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Andrew N. Shaffer, Borough Manager  
Nate Merkle, (ARRO Inc.)  
Melissa J. Helm, Adm. Assist/Recording Secty

**BOROUGH COUNCIL ABSENT:**

Vincent Catalano  
David B. Kile

**ALSO ABSENT:**

Peter Ruth, Solicitor  
John McLucas, Community Development

**Public Comment / Visitors**

None

**Approval of Minutes**

**May 2018**

The Minutes of the Regular Council Meeting held May 7, 2018 and the Committee Meeting held May 21, 2018 were presented to Council for their review. Peter A. Lombardi made a motion, seconded by Larry McConnell, to approve the minutes as presented. Motion Carried.

**Treasurer's Report**

**May 2018**

The Treasurer's Report for May 2018 with expenses totaling \$260,834.54 was presented for approval Rebecca J. Stauffer made a motion to approve the report as presented, seconded by Kristyn M. Stouch. Motion Carried.

**President's Report**

None

### **Mayor's Report**

#### Parking Enforcement Officer's Report –May 2018

The Parking Enforcement Officer's Report for May 2018 was presented to Council for their review.

#### Southwestern Regional Police Activity Report –April 2018

The Police Activity Report for April 2018 was presented to Council for their review. Chief Bean was present to review the Police Reports and answer any questions.

#### Southwestern Regional Police Treasurer Report –April 2018

The Treasurer Report for April 2018 was presented to Council for their review.

#### Southwestern Regional Police Board Minutes –April 2018

The Minutes of the Southwestern Police Board for the month of April 2018 were presented to Council for their review.

#### 2017 Department Annual Report

A copy of the 2017 Department Annual Report was presented to Council for their review.

### **Manager**

#### 2018 General Obligation Note Schedule

Manager Shaffer presented a copy of the Preliminary Financing Schedule for the 2018 General Obligation Note for their review.

#### Speed Sign Quote

Kristyn M. Stouch made a motion, seconded by Rebecca J. Stauffer, to purchase an Evolution 11 Solar speed sign at a cost of \$2,709.00. Motion Carried. Rebecca J. Stauffer then made a motion, seconded by Kristyn M. Stouch, to purchase a second Evolution 11 Solar speed sign at a cost of \$2,709.00. Motion carried with a Nay vote from Peter A. Lombardi and James D. Graham.

### **ARRO Engineering**

#### Main Street Improvements

Mr. Nate Merkel reported to Council that ARRO continues working on design efforts and incorporating Penn DOT requirements for the Main Street Improvement project.

#### Main Street Sanitary Sewer Rehabilitation

Mr. Nate Merkel reported to Council that ARRO has been reviewing information from Mr. Rehab regarding issues on the footage tapes from existing pipelines. They found some inconsistencies from the previous 2016 records.

Campus Avenue Stream Improvements

Mr. Nate Merkel reported to Council that the project for the Campus Avenue Stream Improvement project has been forwarded for advertisement to PennBid. Bids are due and must be received by June 28 at 10:00 AM. Questions will be accepted up until 4:00 PM on June 20, 2018.

GIS

ARRO continues to track the building permits as well as the rental inspection for the Borough. They just finished assessing all of the stormwater features in the Borough using the GPS unit.

**Solicitor's Report**

Solicitor Ruth was not present at tonight's meeting.

**Director of Community Development**

Zoning Officer's Report –May 2018

The Zoning Officer's Report for May 2018 was presented to Council for their review.

Code Enforcement Report – May 2018

The Code Enforcement Report, which shows code violations in the month of May 2018 as well as the status of any outstanding violations, was presented to Council for their review.

**Recreation**

Spring Grove Regional Parks & Recreation Center Meeting Minutes –April 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of April were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – April 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of April was presented to Council for their review.

Press Release Draft

Manager Shaffer presented the draft Press Release regarding the Community Center to Council for their review. Letters will be sent out to all tenants this week.

**Committee Reports**

Personnel

Rebecca J. Stauffer reported that the Committee is gathering information from Kocman Insurance Company to be presented at the Committee meeting later this month regarding health insurance.

**Unfinished Business**

None

**New Business**

None

**Correspondence**

PSAB Pension Plan Statement – Month Ending May 2018

The PSAB Pension Plan Statement for the month of May was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Calls for Service Report was presented for the month May 2018.

York County Borough's Association Meeting Invite – June 28, 2018

Manager Shaffer presented an invitation for the York County Borough's Association meeting to be held at William Kain Park (Lake Redman). Anyone interested in attending, please contact Manager Shaffer.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, June 18, 2018 at 7:00 PM.

Adjournment was at 8:00 PM.

Respectfully submitted,  
Melissa J. Helm  
Recording Secretary