

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
August 20, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, August 20, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Matt Warfel, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty
John McLucas, Community Development
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Vincent Catalano

ALSO ABSENT:

None

Public Comment / Visitors

Kate Sweeney – Glatfelter Memorial Library

Ms. Kate Sweeney and Ms. Alissa Barshinger were present from the Glatfelter Memorial Library to present an overview of the many programs being offered at the library and to request that Council consider increasing their donation in next year's budget.

Approval of Minutes

July 2018

The Minutes of the Regular Council Meeting held July 9, 2018 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve the minutes as presented. There was no Committee meeting in the month of July 2018. Motion Carried.

Treasurer's Report

July 2018

The Treasurer's Report for July 2018 with expenses totaling \$338,139.08 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Kristyn M. Stouch. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –July 2018

The Parking Enforcement Officer's Report for July 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –June and July 2018

The Police Activity Reports for June and July 2018 was presented to Council for their review.

Southwestern Regional Police Treasurer Report –June 2018

The Treasurer's Report for June 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –June and July 2018

The Minutes of the Southwestern Police Board for the months of June and July 2018 were presented to Council for their review.

Chief's Notes – August 8, 2018

The Chief's Notes for August 2018 were presented to Council for their review.

Draft 2019 Budget

The Draft Budget for 2019 for the Southwest Regional Police was presented to Council for their review.

Manager

Glenview Road – Traffic Concerns

Manager Shaffer reported to Council that he reached out to the company that manages Hardee's. They lease from the property owner and Manager Shaffer is in the process of getting in contact with the property owner regarding the delineators on Glenview Road.

Driver Feedback Signals

Manager Shaffer reported that the Borough has received the driver feedback signals. It is hoped to get them installed within the next few weeks.

Smoke in the Grove - 2018

Manager Shaffer extended a thank you to all those who volunteered and participated in the Smoke in the Grove this year. Events like this take many volunteers to make it successful.

PSAB MRT – Distress Level

Manager Shaffer reported to Council that he received a letter from the Department of the Auditor General that was based on the actuarial report for 2017-2018. The results of the 2018 distress determination for Spring Grove Borough was a distress score of 1. As a result of this score, Spring Grove Borough has been assigned to Level 1 of the Recovery Program for municipal pension plans established by Chapter 6 of Act 2015. The reason for the lower level was as a result of a few rough return years.

DeVal – 2018 General Obligation Note

Manager Shaffer reported to Council he has received the signatures of Council President and the Mayor for the 2018 General Obligation Note contract and they will be sent out tomorrow.

Junk and Abandoned Vehicles

Manager Shaffer requested permission from Council to revise the Property Maintenance Ordinance regarding abandoned vehicles and defining some areas in an effort to make it easier to enforce.

2019 Budget – Wage and Salary Documents

Manager Shaffer informed Council that he sent out the draft wage and salary documents to Council and there will be an Executive Session during the September Council meeting on September 4.

ARRO EngineeringMain Street Improvements

Engineer Warfel reported to Council that ARRO is continuing to work with PennDOT on the Main Street project which has been a challenge regarding permitting and approvals from PennDOT. ARRO continues to work on design review.

ARRO is still waiting to hear back on the ARLE grant application for the Main Street and Jackson Street intersections.

Main Street Sanitary Sewer Rehabilitation

Engineer Warfel reported to Council that the contractor has completed all of the work on the sanitary sewer main. They have currently completed the work on installation of the lateral liners and on a number of point repairs that are required on those laterals. At this point, the contractor is about 75% complete on that work. It was necessary to extend the project by 14 days. Substantial completion for the project, which is effective use of the improvements being made, is now scheduled for September 20 with final completion, which would mean all restoration work is complete, contractors offsite and gone by October 5, 2018. Engineer Warfel received an application for payment from Mr. Rehab. Peter A. Lombardi made a motion, seconded by David B. Kile, to authorize payment of Application for Payment #1 for \$485,258.81 to Mr. Rehab. Motion Carried.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO has received a signed contract from Farhat Excavating LLC for the Campus Avenue Stream Improvements project. An extension of the NFWF Grant for the project has been granted for six months, which extends the project until April 2019. They anticipate issuing a Notice to Proceed to the contractor in mid-October and finish late-November 2018.

GIS

Engineer Warfel reported that the Borough's GIS software has been updated.

July 2018 Rain Events and North Loop Interceptor Concerns

Engineer Warfel reported to Council that during the recent rain events in July the Borough was not able to get treated effluent out to the stream as a result the stream backed up, thus resulting in having treated effluent discharging from some of the manholes. In addition, the North Loop Interceptor was not able to handle the flow and infiltration during the rain event. This resulted in sewer backing up into resident's homes. Engineer Warfel will begin evaluating solutions.

Solicitor's Report

Solicitor Ruth had nothing to present at tonight's meeting.

Director of Community Development

Zoning Officer's Report – July 2018

The Zoning Officer's Report for July 2018 was presented to Council for their review.

Code Enforcement Report – July 2018

Mr. McLucas informed Council that the Code Enforcement Report, which shows code violations in the months of July and August 2018 as well as the status of any outstanding violations, will be presented at the September Council meeting.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes – June 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of June were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – June 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of June was presented to Council for their review.

50 North East Street – Appraisal Results

Solicitor Ruth presented the appraisal report from Principal Real Estate Consultants for 50 S. East Street to Council for their review.

Committee Reports

None

Unfinished Business

None

New Business

Consider Approval of the 2019 Minimum Municipal Obligation

Rebecca J. Stauffer made a motion, seconded by David B. Kile, to authorize the payment of the 2019 Minimum Municipal Obligation to the Pension Plan in the amount of \$40,831.00. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Months Ending June and July 2018

The PSAB Pension Plan Statements for the months of June and July were presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Calls for Service Report was presented for the month July 2018.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Tuesday, September 4, 2018 at 7:00 PM.

Adjournment was at 9:10 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary