

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
September 4, 2018**

The Spring Grove Borough Council met in Regular Session on Tuesday, September 4, 2018. Vice President Rebecca J. Stauffer led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

David B. Kile
James D. Graham- via phone
Peter A. Lombardi- via phone
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Matt Warfel, (ARRO Inc.)
John McLucas, Community Development
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Vincent Catalano

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty

**James D. Graham and Peter A. Lombardi were available via phone connection but did not vote on any matters addressed during the meeting.

Public Comment / Visitors

Feasibility Study Presentation – Core Design Group

Mr. Jim Baumgardner, Mr. Bryan Gonnella and Ms. Kelly Cartwright presented a summary of the feasibility study performed by Core Design Group to Council.

Approval of Minutes

August 2018

The Minutes of the Regular Council/Committee Meeting held August 20, 2018 were presented to Council for their review. Kristyn M. Stouch made a motion, seconded by David B. Kile, to approve the minutes as presented. Motion Carried.

Treasurer's Report

August 2018

The Treasurer's Report for August 2018 with expenses totaling \$182,115.29 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Kristyn M. Stouch. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –August 2018

The Parking Enforcement Officer's Report for July 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –August 2018

The Police Activity Report for August 2018 was not available for Council's review.

Southwestern Regional Police Treasurer Report –July 2018

The Treasurer's Report for July 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –August 2018

The Minutes of the Southwestern Police Board for the month of August 2018 were not available for Council's review.

Manager

None

ARRO Engineering

Main Street Improvements

Engineer Warfel reported to Council that ARRO continues to work with PennDOT to coordinate the Main Street Project.

Main Street Sanitary Sewer Rehabilitation

Engineer Warfel reported to Council that the project is nearing completion. At this point, the substantial completion date has been extended until September 26, 2018 with final completion by October 20.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO is addressing comments that they received from DEP.

GIS

There was nothing new to report for tonight's meeting.

North Loop Interceptor Concerns

Engineer Warfel reported to Council that the Borough purchased three new flow meter to collect additional flow data.

Solicitor's Report

Solicitor Ruth reported that he is working with Manager Shaffer to revise the ordinance for junked and abandoned vehicles.

Director of Community Development

Zoning Officer's Report –August 2018

The Zoning Officer's Report for August 2018 was presented to Council for their review.

Code Enforcement Report – July and August 2018

The Code Enforcement Report, which shows code violations in the months of July and August 2018 as well as the status of any outstanding violations, was presented to Council for their review.

Zoning Hearing Board Meeting – September 20, 2018

Mr. McLucas informed Council that a zoning hearing board meeting is scheduled for September 20, 2018 at 7:00 PM.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –July 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of July were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – July 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of July was presented to Council for their review.

Committee Reports

Driver Feedback Signals

Manager Shaffer informed Council that the Borough has a webinar scheduled on Thursday, September 6 to show the public works employees how to program the driver feedback signals. It was also suggested that one of the signals be placed on Main Street (Jackson and Main).

Delineators – Glenview Road

Manager Shaffer advised Council that he is communicating with the property owner of Hardees regarding scheduling a discussion on the placement of the delineators on Glenview Road.

Unfinished Business

None

New Business

Consider Approval of the Ugly Sweater 5K Race Route

Kristyn M. Stouch made a motion, Larry McConnell, to approve the Spring Grove Regional Parks and Recreation Ugly Sweater 5K Race Route. Motion Carried.

Consider Appointing Zoning Hearing Board Member

Larry McConnell made a motion, seconded by Kristyn M. Stouch, to appoint Janny Graham to the Zoning Hearing Board. It was noted that her term will expire December 31, 2022. Motion Carried.

Executive Session

At this time, Council adjourned into executive session at 8:15 PM to discuss Real Estate and Personnel. Council reconvened at 11:30 PM

Correspondence

PSAB Pension Plan Statement – Month Ending August 2018

The PSAB Pension Plan Statement for the month August was not available for tonight's meeting.

Spring Grove Ambulance – Calls for Service

The Calls for Service Report for the month of August 2018 was not available for tonight's meeting.

York County Borough's Association Meeting Invite

Manager Shaffer presented an invitation to Council for the York County Borough's Association meeting to be held on September 27, 2018 at the Wellsville Fire Company.

Hearing no further business, the meeting was adjourned until the Council Meeting to be held Monday September 24 2018 at 7:00 PM.

Adjournment was at 11:32 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary