

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
March 5, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, March 5, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Matthew Warfel, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty
John McLucas, Community Development
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Vincent Catalano

ALSO ABSENT:

None

Public Comment / Visitors

None

Approval of Minutes

February 2018

The Minutes of the Regular Council Meeting held February 5, 2018 and the Committee Meeting held February 19, 2018 were presented to Council for their review. Peter A. Lombardi made a motion, seconded by Rebecca J. Stauffer, to approve the minutes as presented. Motion Carried.

Treasurer's Report

February 2018

The Treasurer's Report for February 2018 with expenses totaling \$133,780.64 was presented for approval. Larry McConnell made a motion to approve the report as presented, seconded by Peter A. Lombardi. Motion Carried.

President's Report

President Graham made a correction on the March calendar that Council was given. The monthly meeting of the Spring Grove Regional Parks and Recreation Commission will be on March 20, 2018 at 5:00 PM instead of March 27.

Mayor's Report

Parking Enforcement Officer's Report –February 2018

The Parking Enforcement Officer's Report for February 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –January 2018

The Police Activity Report for January 2018 was presented to Council for their review. Officer Jaimie Stalcup was present to review the Police Reports and answer any questions.

Southwestern Regional Police Treasurer Report –January 2018

The Treasurer Report for January 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –January 2018

The Minutes of the Southwestern Police Board for the month of January 2018 were presented to Council for their review.

Manager

Request for Proposals – 2018 General Obligation Note

Manager Shaffer reported to Council that requests for proposals for the 2018 General Obligation Note have been sent out to local banks for the South Main Street Sanitary Sewer Rehabilitation project. The proposals will be reviewed at Committee Meeting later this month.

York County Planning Commission

Peter A. Lombardi made a motion, seconded by Kristyn M. Stouch, to appoint Manager Shaffer as the Borough's representative and John McLucas as alternate to serve on the York County Local Government Committee for the development of a County wide Stormwater Authority. Motion Carried.

ARRO Engineering

Wastewater Treatment Plant

Engineer Warfel reported again this month that the project is completed. There are still a few minor maintenance and warranty issues to be addressed with the plant operator staff.

Main Street Improvements

Engineer Warfel reported to Council that PennDOT has completed their environmental review for the project. ARRO will be proceeding with the design of the project.

Main Street Sanitary Sewer Rehabilitation

Consider Approval of the Low Bid from Mr. Rehab Inc.

Engineer Warfel reported to Council that bids for the Main Street Sanitary Sewer Rehabilitation were opened. ARRO reviewed the bids and recommend awarding to Mr. Rehab, Inc. in the amount of \$973,581.91. David B. Kile made a motion, seconded by Peter A. Lombardi, to award the low bid to Mr. Rahab, Inc. in the amount of \$973,581.91. Motion Carried

Consider Approval of the Construction Engineering & Management Services with ARRO

David B. Kile made a motion, seconded by Becky S. Stauffer, to approve the construction engineering and management services with ARRO for the Main Street Sanitary Sewer Rehabilitation project in the amount of \$116,800. Motion Carried.

GIS Development

Engineer Warfel had nothing new to report at tonight's meeting.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO is working on the permitting phase of the Campus Avenue Stream Improvement project. They have completed the design plans and sent them to the County for sediment control approvals. A meeting is scheduled for March 8 to move through the joint permitting process.

Community Park Project

Engineer Warfel reported to Council that ARRO has prepared a preliminary opinion of probable construction cost for the third and final phase of the community park. ARRO is looking for approval to proceed with the grant application process. Kristyn M. Stouch made a motion, seconded by Larry McConnell, authorizing ARRO to proceed with the grant application process. Motion Carried.

Solicitor's Report

Solicitor Ruth had nothing new to report on at this time.

Director of Community Development

Zoning Officer's Report –March 2018

The Zoning Officer's Report for March 2018 was presented to Council for their review.

Code Enforcement Report – March 2018

The Code Enforcement Report, which shows code violations in the month of March 2018 as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –January 2018

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of January were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – January 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January was presented to Council for their review.

Committee Reports

There were no new updates from committee members at this time.

Unfinished Business

None

New Business

Consider Approval of Resolution 3-2018 Adopting the Fourth Amendment to the Intermunicipal Agreement for Spring Grove Regional Parks and Recreation Center

Kristyn M. Stouch made a motion, seconded by Rebecca J. Stauffer, to adopt Resolution 3-2018, which adopts the fourth amendment to the Intermunicipal Agreement for Spring Grove Regional Parks and Recreation Center. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending January 2018

The PSAB Pension Plan Statement for the month of January was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The calls for service report was not available for tonight's meeting.

York County Rail Trail Authority

Manager Shaffer shared a letter he received from the York County Rail Trail Authority. They expressed their appreciation to Spring Grove Borough for its support of the Hanover Trolley Trail during 2017 and included the 2017 Maintenance Summary Report of various activities that occurred during the past year.

Request for Funding – York County Quick Response Team

Manager Shaffer presented a letter he received from the York County Quick Response Team that is requesting financial support from the Borough of Spring Grove.

At this time, Council convened into executive session at 8:21 PM to consult with legal counsel and reconvened at 9:41 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, March 19, 2018 at 7:00 PM.

Adjournment was at 9:43PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary