

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
July 9, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, July 9, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Matt Warfel, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty
John McLucas, Community Development

BOROUGH COUNCIL ABSENT:

Vincent Catalano

ALSO ABSENT:

Peter Ruth, Solicitor

Public Comment / Visitors

None

Approval of Minutes

June 2018

The Minutes of the Regular Council Meeting held June 4, 2018 and the Committee Meeting held June 18, 2018 were presented to Council for their review. David B. Kile made a motion, seconded by Rebecca J. Stauffer, to approve the minutes as presented. A correction was noted in the minutes regarding the voting for the speed sign. There was a Nay vote from James D. Graham and Peter A. Lombardi. Motion Carried.

Treasurer's Report

June 2018

The Treasurer's Report for June 2018 with expenses totaling \$129,394.72 was presented for approval Peter A. Lombardi made a motion to approve the report as presented, seconded by Larry McConnell. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –June 2018

The Parking Enforcement Officer's Report for June 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –May 2018

The Police Activity Report for May 2018 was presented to Council for their review.

Southwestern Regional Police Treasurer Report –May 2018

The Treasurer Report for May 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –May 2018

The Minutes of the Southwestern Police Board for the month of May 2018 were presented to Council for their review.

Manager

Mid-Year Financial Report

Manager Shaffer presented the Mid-Year Financial Report for 2018 to Council for their review.

2019 Budget Request

Manager Shaffer presented the 2019 Budget Request Form to Council for their review. He requested that any request be submitted by Council/Committee meeting in August.

Non-Uniform Pension Audit

Manager Shaffer reported to Council that the Non-Uniform Pension Audit was concluded by the Auditor General's office for the period of 2014 to 2017. There were no findings for that period.

Liquid Fuels Audit

Manager Shaffer reported to Council that the Liquid Fuels Audit was concluded for the period for 2016 and 2017. There were no findings for that period.

ARRO Engineering

Main Street Improvements

Engineer Warfel reported to Council that ARRO is continuing to work on the design phase of the Main Street Improvements and they are approaching a challenging phase working with PennDOT and going through some issues relative to lighting. They have submitted for a utility clearance and have a meeting with them on July 19, 2018. Also, an ARLE Grant was compiled and was submitted, for the North Main Street/Jackson Street intersection. A Resolution for the submittal of that grant will be addressed later in the meeting.

Main Street Sanitary Sewer Rehabilitation

Engineer Warfel reported to Council that the contractor has been working on the excavation of the cleanouts for the past several weeks. Tonight, they will begin the main “cured in place” lining. Then they will begin the lateral liner installation.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO has been working with the United States Army Corp of Engineers and PA DEP on a joint permit which is required for the stream rehabilitation. The Borough has not technically received the permit, although has been given indication that the permit was complete, and the project was put out on Penn Bid. Bids were opened on June 28. One bid was received from Farhat Excavation, LLC for the contract price of \$214,850.00, which includes contingency item No. 7 and 8. Engineer Warfel requested that Council issue an Intent to Award the Campus Avenue Stream Improvement project to Farhat Excavation, LLC, contingent upon approval of the permit. Peter A. Lombardi made a motion, seconded by David B. Kile, to approve awarding the low bid for the Campus Avenue Stream Improvement project to Farhat Excavation, LLC in the amount of \$214,850.00, contingent upon approval of receiving the permit. Motion Carried. Manager Shaffer reminded Council that the cost of this project will be completely funded by the National Fish and Wildlife Foundation grant and Growing Greener grant from PA DEP. Those grants totaling \$370,000 will be used for engineering fees and construction fees.

GIS

Engineer Warfel reported that ARRO has been working on finalizing the MS4 dataset.

Wastewater Treatment Plant

Engineer Warfel reported to Council that the wastewater treatment plant has been substantially complete for over one year.

Solicitor’s Report

Solicitor Ruth was not present at tonight’s meeting.

Director of Community Development

Zoning Officer’s Report –June 2018

The Zoning Officer’s Report for June 2018 was presented to Council for their review.

Code Enforcement Report – June 2018

The Code Enforcement Report, which shows code violations in the month of June 2018 as well as the status of any outstanding violations, was presented to Council for their review.

RecreationSpring Grove Regional Parks & Recreation Center Meeting Minutes –May 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of May were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – May 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of May was presented to Council for their review.

Committee ReportsHighway

Kristyn Stouch discussed with Council the possibility of placing delineators on Glenview Road at the present entrance into Hardee's Restaurant in an effort to deter the left turn into Hardee's. Kristyn M. Stouch made a motion, seconded by Larry McConnell, to authorize the purchase of 12 delineators to be placed at Hardee's Restaurant entrance on Glenview Road in an effort to deter a left-hand turn. Motion Carried.

Personnel

Rebecca J. Stauffer reported that the Committee has heard from Manager Shaffer that the Borough is locked into the health insurance agreement with Benecon for three years. The Borough has only been in the program for a 1-1/2 years. Therefore, the matter has been tabled until next year's budget. It was recommended that Council hold a preliminary meeting regarding employee compensations at the September Committee meeting. That meeting portion of Committee meeting will be an executive session.

Unfinished Business

None

New BusinessConsider Approval of Resolution 5-2018, Authorizing the Submission of the ARLE Grant.

Larry McConnell made a motion, seconded by Kristyn M. Stouch, to approve Resolution 5-2018, which authorizes the submission of the ARLE Grant for the Main Street Improvement Project. Motion Carried.

Consider Approval of Ordinance 1-2018, Approving the General Obligation Note in the Amount of \$250,000.00 for the 2018 Sanitary Sewer Project

Rebecca J. Stauffer made a motion, seconded Peter A. Lombardi, to adopt Ordinance 1-2018, which approves the General Obligation Note in the amount of \$250,000 for the 2018 Sanitary Sewer Project. A Roll Call Vote was taken. Voting Aye: David B. Kile, Rebecca J. Stauffer, Kristyn M. Stouch, Larry McConnell, Peter A. Lombardi. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending May 2018

The PSAB Pension Plan Statement for the month of May was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Calls for Service Report was presented for the month June 2018.

Hearing no further business, the meeting was adjourned until the Council/Committee Meeting to be held Monday, August 20, 2018 at 7:00 PM.

Adjournment was at 8:13 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary