



## *Borough of Spring Grove*

Mayor Beverly R. Hilt

### **Borough Meeting Agenda Packet Borough Office – 1 Campus Avenue August 28, 2023, at 7:00 P.M.**

#### **Borough Council**

Rebecca J. Stauffer, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Morton

Phillip M. Klocek

Kevin E. March

Darrell A. Ledford

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comments / Visitors**
- 5. Meeting Items**
  - A. Approval of Minutes:
    - 1) July 17, 2023
  - B. Treasurer's Report:
    - 1) June 2023 & Budget vs. Actual
      - a) Expenses Totaling - \$253,147.54
    - 2) July 2023 & Budget vs. Actual
      - a) Expenses Totaling - \$105,622.55
  - C. Administrative Business
    - 1) President
    - 2) Mayor
      - a) Friendship Hose Company Report
      - b) York County Regional Police Department Report
    - 3) Solicitor
    - 4) Engineer's Report
      - a) North Loop Interceptor Phase 2
        - a. Met Ed agreed to move poles.
      - b) Community Park – Phase 3
      - c) Sewer/Stormwater
      - d) GIS
      - e) MS4
    - 5) Zoning, Code, & Parking Enforcement Reports
      - a) 45 W. Highland Ave- \$500.00 Fine.
      - b) Rental Inspections – 1<sup>st</sup> Letter going out December 1<sup>st</sup>.
    - 6) Recreation
      - a) July 2023 Minutes
      - b) July 2023 Financial Statement
    - 7) Committee Reports
      - a) Halloween Parade Committee Minutes
      - b) Christmas Tree Lighting Committee
  - D. New Business
    - 1) Council to consider hiring Danielle Robison as the Administrative Assistant with a start date effective August 28<sup>th</sup>, 2023, at a rate of \$20.00 per hour and an

insurance stipend of \$12,000 per year if opting out of the health /vision/dental benefits.

- 2) Council to discuss recommendations from the Planning Commission on zoning text amendment.
  - 3) Council to consider appointing Nicolle Ruth as the Open Records Officer.
  - 4) Council to consider appointing Nicolle Ruth as the new 2023 FEMA Contact.
  - 5) Council to consider appointing Nicolle Ruth as the new PSAB Representative.
  - 6) Council to consider approval of Ordinance No. 2023-4 Compensation of Borough Council.
  - 7) Council to discuss Hamlet Drive Phase 2.
- E. Old Business
- 1) Council to discuss Spring Forge Phase 4, installing sidewalks.
  - 2) Budget Process Update.
- F. Correspondence and Other Business
- 1) Update on Hoke House.
  - 2) Update on Green Space – College Ave.
    - a) Project has been completed and we are currently closing out grants.
  - 3) Update on Community Park
    - a) Project has been completed and we are currently closing out grants.
    - b) Community Input.
  - 4) Starting the month of September – Bi-weekly meetings.
    - a) Discuss expunging individual committees.
  - 5) October budget meeting conflicts.

## **6. Adjournment**

The next Council Meeting is scheduled for **September 18, 2023, at 7:00 P.M.**