

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
January 2, 2018**

The Spring Grove Borough Council met in Regular Session on Tuesday January 3, 2018. President Richard P. Legore led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
David B. Kile (Arrived at 7:05)
Richard P. Legore
Peter A. Lombardi
James D. Graham
Rebecca J. Stauffer
Kristyn Stouch

BOROUGH COUNCIL ABSENT:

None

ALSO PRESENT:

Dolores J. Aumen, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matthew Warfel, (ARRO Inc.)
John McLucas, Community Development

ALSO ABSENT:

Mike Knouse, (ARRO Inc.)
Peter Ruth, Solicitor

Public Comment / Visitors

None

Approval of Minutes

December 2017

The Minutes of the Regular Council Meeting held December 4, 2017 and the Committee Meeting held December 18, 2017 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by David B. Kile, to approve the minutes as presented. Motion Carried.

Treasurer's Report

December 2017

The Treasurer's Report for December 2017 with expenses totaling \$177,481.11 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by Rebecca J. Stauffer.

Mayor's Report

Parking Enforcement Officer's Report –December 2017

The Parking Enforcement Officer's Report for December 2017 was presented to Council for their review.

Southwestern Regional Police Activity Report –November 2017

The Police Activity Report for November 2017 was presented to Council for their review. Officer Holly Rowland was present to answer any questions.

Southwestern Regional Police Treasurer Report –November 2017

The Treasurer Report for November 2017 was presented to Council for their review.

Southwestern Regional Police Board Minutes –November 2017

The Minutes of the Southwestern Police Board were presented to Council for their review.

President's Report

President Legore had nothing to report at this time.

Manager

End of Year Financial Report

Manager Shaffer presented the End of the Year Financial Report to Council for their review.

ARRO Engineering

Engineer Warfel had nothing new to report at this meeting.

Solicitor's Report

Solicitor Ruth was absent from tonight's meeting.

Director of Community Development

Zoning Officer's Report –December 2017

The Zoning Officer's Report for December 2017 was presented to Council for their review.

Code Enforcement Report – December 2017

The Code Enforcement Report, which shows code violations in the month of December 2017 as well as the status of any outstanding violations, was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –November 2017

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of November were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – November 2017

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of November was presented to Council for their review.

Unfinished Business

Consider Approval of Resolution 1-2018 Setting the ERU Charge for the Stormwater Assessment Ordinance

Vincent Catalano made a motion, seconded by Rebecca J. Stauffer, to approve Resolution 1-2018, which sets the ERU Charge for the Stormwater Assessment Ordinance. Motion Carried.

Adjournment to Reorganization

Reorganization 2018-2019

Administration of Oath of Office

At this time, Melissa Helm (Notary Public) administered the Oath of Office to Beverly Hilt for the position of Mayor.

At this time, Mayor Beverly Hilt administered the Oath of Office to the newly elected Council people: James Graham, Vince Catalano, David Kile and Larry McConnell.

Election of Officers

After the administration of the Oath of Office, Mayor Hilt called the meeting to order. Mayor Hilt called for nominations for Council President, Vice President and President Pro Tem for the 2018-2019 term.

President

Nominations were heard to nominate James D. Graham and Rebecca J. Stauffer as Council President. After a showing of hands, a nomination was made for James D. Graham as Council President. Hearing no further nominations, Mayor Hilt declared the nominations closed for the office of President.

Vice President

Nominations were heard to nominate Rebecca J. Stauffer and Peter A. Lombardi as Vice President. After a showing of hands, a nomination was made for Rebecca J. Stauffer as Vice President. Hearing no further nominations, Mayor Hilt declared the nominations closed for the office of President.

President Pro-Tem

Nominations were heard to nominate Peter A. Lombardi and Kristyn M. Stouch as President Pro-Tem. After a showing of hands, a nomination was made for Peter A. Lombardi for President Pro-Tem. Hearing no further nominations, Mayor Hilt declared the nominations closed for the office of President Pro-Tem.

Kristyn M. Stouch made a motion, seconded by Larry McConnell, to accept the nominations for President, Vice president and President Pro Tem. Motion Carried.

At this time, Mayor Hilt congratulated the re-elected officers and turned the gavel over to President James D. Graham.

BOROUGH COUNCIL PRESENT:

Vincent Catalano
James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

BOROUGH COUNCIL ABSENT:

None

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matthew Warfel, (ARRO Inc.)
John McLucas, Community Development

ALSO ABSENT:

Mike Knouse, (ARRO Inc.)
Peter Ruth, Solicitor

Committee Chair Appointments

Rebecca J. Stauffer made a motion, seconded by Vincent Catalano, to approve the following committee appointments for 2018-2019:

Committee	Members
Personnel	Rebecca J. Stauffer; Chairman, Larry McConnell, Peter A. Lombardi
General Government	James D. Graham; Chairman, David B. Kile
Persons & Property	Larry McConnell; Chairman, Kristyn M. Stouch
Health & Sanitation	Peter A. Lombardi; Chairman
Highways	Kristyn M. Stouch; Chairman, David B. Kile
Municipalities	Vincent Catalano; Chairman
Community Services	David B. Kile; Chairman, Rebecca J. Stauffer

Peter A. Lombardi made a motion, seconded by David B. Kile, to make the following board/commission/staff appointments: Motion Carried.

Board/Commission/Staff Reappointments

<u>Name</u>	<u>Position</u>	<u>Term</u>
Andrew N. Shaffer	Manager (Secretary – Treasurer)	
Peter T. Ruth	Solicitor	
ARRO Consulting	Engineer – General	
ARRO Consulting	Engineer - Sewer	
Beverly Hilt	Rep. Local Government Advisory Committee	2 Years – 12/31/19
Beverly Hilt	Police Board – Elected Official	2 Years – 12/31/19
Andrew N. Shaffer	Alternate – Local Government Advisory Committee	2 Years – 12/31/19
Andrew N. Shaffer	Rep. York Adams Tax Bureau	2 Years – 12/31/19
Rebecca J. Stauffer	Alternate – York Adams Tax Bureau	2 Years – 12/31/19
Andrew N. Shaffer	Rep. Tax Collection Committee	2 Years – 12/31/19
Rebecca J. Stauffer	Alternate – Tax Collection Committee	2 Years – 12/31/19
Andrew N. Shaffer	Delegate – PSAB	2 Years – 12/31/19
Beverly Hilt	Alternate - PSAB	2 Years – 12/31/19
Mark Sullivan	Shade Tree Commission	5 Years – 12/31/22
Sandra R. Sterner	Planning Commission	4 Years – 12/31/21
Sandra R. Sterner	Zoning Hearing Board	5 Years – 12/31/22

New BusinessConsider Approval of the Lease Agreement with Spring Grove Soccer Association

Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to approve the lease agreement with the Spring Grove Soccer Association. Motion Carried.

2018 Budget – Open for Reconsideration

At this time, Council agreed to leave the 2018 as previously approved.

CorrespondencePSAB Pension Plan Statement – Month Ending November 2017

The PSAB Pension Plan Statement for the month of November was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Spring Grove Ambulance Report for the month of November was presented to Council for their review.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, January 15, 2017 at 7:00 PM.

Adjournment was at 8:00 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary