Borough of Spring Grove
Mayor Thomas Abbott

Borough Council
Kevin E. March, *President*
Peter A. Lombardi, *Vice-President*
Darrell Ledford, *President Pro-Tempore*
Ryan Yingling
Phillip M. Klocek
Tiffany Sauer
Monique Hale

Spring Grove Borough Council
Regular Meeting Minutes
Borough Office – 1 Campus Avenue
September 21, 2026, at 7:00 P.M.

The Spring Grove Borough Council met for a regular session on September 21, 2026. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:
Kevin March
Peter Lombardi
Darrell Ledford
Ryan Yingling
Phillip Klocek
Tiffany Sauer
Monique Hale

ALSO PRESENT:
Thomas Abbott, Mayor
Danielle Robison, Borough Manager
Kevin Miller, Operations Manager
Re'Shaun Harris, Administrative Assistant
Peter Ruth, Solicitor

Visitors
CPL Swartz, YCRPD
OFC. Butler, YCRPD
Brent Auchey, Friendship Hose Fire Co.
Garrett Strouse, Friendship Hose Fire Co.

Pledge of Allegiance
Public Comment
None

Meeting Minutes
The August 17, 2026, Regular Council Meeting Minutes were presented. Darrell Ledford made a motion to approve the minutes. Ryan Yingling seconded the motion. The motion passed.

The September 8, 2026, Committee Meeting Minutes were presented. Ryan Yingling made a motion to approve the minutes. Tiffany Sauer seconded the motion. The motion passed.

Treasurer's Report
Expenses in August totaled $136,496.29. The SEK Reconciliation Report was presented. Peter Lombardi made a motion to approve. Phillip Klocek seconded the motion. The motion passed.

Administrative Reports
President
None

Mayor
None

Friendship Hose Fire Company
Brent Auchey stated that on September 11, 2026, Tower 4 displayed the American flag at the 250th Celebration. They also held a fundraising event on September 12, 2026, for Spring Grove Class of 1986's 40th reunion. The Sugar Cake Sale will be held on September 22, 2026, from 1:00 PM to 6:00 PM and September 23, 2026, from 9:00 AM to 3:00 PM. Other events include an Open House on October 3, 2026, from 11:00 AM to 3:00 PM and Handgun Bingo on October 24, 2026.

Garrett Strouse confirms that the firehouse has been approved to look for grant writers for 2027. They will also find out soon if they will receive the grant to replace their airbags that are well past their lifespan.

Police
Officer Swartz stated that there were 40 calls. Seven of the calls were car crashes. Officers will assist with the Halloween parade. Officer Butler was also introduced as their newest member.

Solicitor
Motion to sell Kubota M8540D with loader and rear weight box for a total of $17,000, plus the new skid steer trailer mover and skid steer quick attach plate at no additional cost. Tiffany Sauer made a motion to approve. Darrell Ledford seconded the motion. The motion passed.

Engineering Report
MS4- Collin Fox is working on Kaputo's unregulated tank.

Sanitary Sewer- None

Spring Forge- Darrell Ledford asked about the construction in Spring Forge. Kevin Miller advised they are adding drains to their pond which is one of their punch list items.

Zoning, Code, & Parking Enforcement Reports
The reports were provided, everything is going well.

Public Works Report
Cody Tracey is working well and is a good addition to the team. Public Works will work on providing reports again.

Wastewater Treatment Plant Report
Kevin Miller advised that it took longer than expected to find a cost-efficient way to fix the hole. They are now making progress with preformed concrete. The UV lights had issues on the bank due to the

controllers becoming obsolete. They were upgraded to a newer version for about $6,000. This should last for about another 15 years.

YMCA

Becky Stauffer is currently representing the Borough and is looking to be replaced as soon as possible. Kristina Ruby is the back-up but has not been able to attend. Both representatives would need to be replaced, Kate prefers it to be a Council member. Council members can contact Kate King to receive more information.

Committee Reports

Steering Committee- None

250th Celebration Committee- None

Halloween Parade Committee- Volunteers are needed for the parade. Darrell Ledford offered to volunteer. The parade planning is going well.

Christmas Tree Lighting Committee- We will no longer be able to utilize the parking lot across from the Borough. Parking will be allowed at the Intermediate School. The Borough is also working with Bailey's to provide shuttles for the event. Additional sponsorship requests for the Tree Lighting will be sent out with sewer bills in October.

New Business

1. Motion to approve the 2027 Minimum Municipal Obligation to the Police Non-Uniformed Pension Plan in the amount of $20.00. Peter Lombardi made a motion to approve. Darrell Ledford seconded the motion. The motion passed.
2. Motion to approve regular Borough Office hours 7:30 AM-4:30 PM Monday-Thursday and Friday 7:30 AM-11:30 AM on a permanent basis effective January 1, 2027. Tiffany Sauer made a motion to approve. Peter Lombardi seconded the motion. The motion passed.
3. Motion to approve the 2027 SPCA contract. Darrell Ledford made a motion to approve. Tiffany Sauer seconded the motion. The motion passed.
4. Motion to approve the Klugh Animal Control Services Contract. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion passed.
5. Motion to approve Resolution 2026-06 Establishing and Amending Fees and Escrow Deposits Relating to the Review and Approval of Subdivision and Land Development Plans. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion passed.
6. Motion to approve Resolution 2026-07 Employee Handbook Amendment which addresses the Educational Assistance Policy. Ryan Yingling made a motion to approve. Darrell Ledford seconded the motion. The motion passed.
7. Motion to approve transferring the Spring Grove Community Development Committee to the YMCA Recreation Board removing it as a Borough Committee. Monique Hale made a motion to approve. Peter Lombardi seconded the motion. The motion passed.

Old Business

None

Correspondence and Other Business

1) Executive Session-Litigation/Personnel- Council went into executive session at 7:42 PM. Council came out of executive session at 7:56 PM.

Adjournment

President Kevin March adjourned the meeting at 7:56 PM. The next Regular Council Meeting is scheduled for October 19, 2026, 2026, at 7:00 PM at the Borough Office.

Respectfully Submitted,
Re'Shaun Harris, Administrative Assistant