

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
September 14, 2021**

The Spring Grove Borough Council met at the Borough office for Regular Session on Tuesday September 14, 2021. President James D. Graham called the meeting to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT**

James D. Graham  
Larry McConnell  
Joshua D. Moore  
Vincent Catalano  
Rebecca J. Stauffer  
Robert Whyland  
Peter Lombardi (via Zoom)  
Joshua Moore

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Kim Hackett, Borough Manager(via Zoom)  
Matt Warfel (ARRO Inc.)  
Peter Ruth, Solicitor

**ALSO ABSENT:**

Becky Magnani, Adm. Asst/Recording Secretary  
Scott Miller, Director of Community Development

**BOROUGH COUNCIL ABSENT:**

**Public Comment/Visitors**

There were no public comments or visitors.

**Meeting Minutes**

Council reviewed the minutes from the August 2<sup>nd</sup> and August 16<sup>th</sup> meetings. A motion was made to approve minutes for August 2<sup>nd</sup> by Larry McConnell with Joshua Moore providing the second; the motion carried unanimously.

Council confirmed that Joshua Moore did not attend the August 16<sup>th</sup> meeting and asked Manager Hackett to revise the meeting minutes. Joshua Moore made a motion to approve the minutes reflecting this change and Robert Whyland provided a second; the motion carried unanimously.

**Treasurer's Report**

Financials will be presented at September 20<sup>th</sup> meeting.

**Administrative Reports**

**President**

President Graham discussed the Spring Forge Development MS4 and stormwater system as per his previous inquiry as to the recent issues on Monocacy and heavier rainfalls. He

is comfortable with the improvements and how they have mitigated water runoff. President Graham confirmed the findings from Attorney Ruth and ARRO Consulting regarding the Borough's lack of liability in the property owner dispute brought to Council at the August 2<sup>nd</sup> meeting between 542 Monocacy Drive and Dale Ann McKinney of Jackson Township, Rt. 116.

Council member Robert Whyland inquired as to the ownership and maintenance agreement of BMPs in the newer phase of Spring Forge. Attorney Ruth provided a concise narrative of the regulations regarding BMPs and stormwater operations and maintenance agreements. Borough staff and ARRO continue to work on educating residents and owners of these areas. Council member Rebecca Stauffer asked Attorney Ruth if it was of benefit for the Borough to own and maintain the BMPs and basins. Attorney Ruth confirmed this is not a benefit for the Borough to take ownership.

#### Mayor

Mayor Hilt distributed notes from the York Area Regional Police Department's August meeting and discussed the merger with Council. Chief Damon met with several of our Council members and Manager Hackett a few months ago. He will attend a Council meeting in November or December to formally discuss the merger. Spring Grove Ambulance is having staffing issues like many EMS. Mayor Hilt is attending their monthly meetings and continues to be a board representative. She will have more information to share with Council at a later date.

#### YARPD

Report in packet.

#### Spring Grove Ambulance

No written report for this meeting in addition to Mayor Hilt's comments.

#### Manager

Manager Hackett reviewed the damage to the treatment plant due to Ida. She is researching the possibility of an insurance claim. Council member Robert Whyland suggested that damages are submitted to York County's emergency program and FEMA. Manager Hackett will complete the necessary applications.

Borough staff is working with ARRO Consulting to finalize the concession stand design and the play structure for the community park. The required invoices and grant submissions have been completed for the strategic plan. Manager Hackett reported on Kinsley's projected restoration of the swale at Spring Forge.

#### Engineer – ARRO – Matt Warfel

Engineer Warfel referenced the written notes in the packet for Council regarding current and future projects.

#### Main Street Improvements

Engineer Warfel reviewed the improvements currently underway on Main Street and discussed the October completion date. Other details are in his attached report.

MS4

ARRO continues to train with Borough staff on training and other inspections. Engineer Warfel discussed the Dunkin Donuts project and the PennDOT requirements. Please see report for further information.

Sanitary Sewer Systems

North Loop interceptor continues to move forward with the Railroad contract revisions. The agreement will not impact the proposed design and ARRO will proceed with design work.

NPDES permit reviewed by ARRO with minimal concerns and comments to DEP.

Glenview Road - 116

Council had minor comments on Glenview Road and the projected timeline for improvements. A partnership with Jackson Township was discussed and will be pursued by Borough Staff as needed.

GIS

Nothing new to report. Reference enclosed notes for more details.

Community Park Phase III

ARRO and the Borough continue to work on design and project schedule.

Code Enforcement Services

Engineer Warfel referenced the code enforcement report included in the packet. Council member Robert Whyland confirmed the progress by Director of Community Development Scott Miller.

Solicitor

Attorney Ruth distributed the letter and documentation sent to Dale Ann McKinney regarding the property owner dispute with Monocacy Trail. The letter and support materials have been sent to Ms. McKinney. Attorney Ruth reviewed the changes for the Railroad's agreement regarding North Loop interceptor. As per Engineer Warfel's report, a response is expected within the next 6 - 8 weeks.

Zoning & Codes Enforcement

Zoning Officer's report for August will be included in the September 20<sup>th</sup> meeting packet  
Code Enforcement report for August 2021  
No other report or comments.

Recreation

Board minutes and financials for July are included in the packet. Thanks to grant funding the Roths Church Road building project will continue to move forward. A small capital campaign is still needed and will commence in the near future. Child care and recreational services will be evaluated as the new building and organizational structure is developed. Kate King, Director of SGRPRC, will present their budget at the October 4<sup>th</sup> Council meeting.

Committee Reports

No reports.

Unfinished Business

Borough staff are in the process of evaluating the accuracy of the “no parking” ordinance and will report to Council at a future meeting. York Street will not be added to our available off-street parking.

New BusinessApproval of 2022 Minimum Municipal Obligation to the Pension Plan

Council was asked to consider approval of \$39,614. As in prior years, a significant amount of this figure is funded by state aid. Council member Robert Whyland made a motion with a second by Rebecca Stauffer; the motion was carried unanimously.

Approval of PEL Strategic Plan

Motion made by Robert Whyland with a second by Larry McConnel; the motion was carried unanimously.

Property at 65 S. Main Street

Manager Hackett reviewed the demolition agreement with the York County Land Bank Authority and the Friendship Hose Company. A grant of up to \$50,000 will be awarded with the Borough of Spring Grove as a third party which enables the Borough to maintain green space between the street and the parking lot owned by the Fire Company.

Correspondence and other business

Trick or treat is scheduled for October 31<sup>st</sup> from 6:00 PM to 8:00 PM

Budget meetings will be on October 18<sup>th</sup> with a change in schedule to 6:00 PM to 9:30 PM. October 21<sup>st</sup> will be reserved for an additional meeting if needed.

Director of Community Development Scott Miller has submitted a Community and Economic Plan which will be reviewed in a future meeting

Spring Grove Regional Parks and Recreation Center activities are attached for review

Council President James Graham submitted his resignation from Council. His final day of service will be October 17<sup>th</sup>.

The meeting adjourned at 8:55 pm. The Next Meeting is Scheduled for September 20<sup>th</sup> at 7:00 P.M. in person at the Borough building.

Respectfully Submitted,

Kim Hackett  
Borough Manager