



## *Borough of Spring Grove*

Mayor Beverly R. Hilt

### **Borough Committee Meeting Minutes Borough Office – 1 Campus Avenue May 5, 2025, at 7:00 PM**

#### **Borough Council**

Kevin. E March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell Ledford

#### **Co-Secretaries**

Nicolle Ruth

Scott Miller

The Spring Grove Borough Council met for a Committee Meeting on May 5, 2025. President Kevin March called the meeting to order at 7:00 PM.

#### **BOROUGH COUNCIL PRESENT:**

Kevin March

Peter Lombardi

Robert Whyland

Phillip Klocek

Kristina Ruby

Tyler White

Darrell Ledford

#### **ALSO PRESENT:**

Beverly Hilt, Mayor

Nicolle Ruth, Business Manager

Scott Miller, Operations Manager

Danielle Robison, Administrative Assistant

Bronson Ritenour, JCP

#### **Visitors**

Dorian Ritenour

John Bailey

Emily King

Jordan King

Zamaya King

#### **Public Comment**

Jordan King from 65 N High St received a notice of violation for a pile of sticks in his backyard. Mr. King presented an appeal to council and asked that they consider approving his appeal request.

John Bailey stated he came in last year expressing his concern over the fair market value to lease the bus lot. Mr. Bailey stated he would like an update as to what the borough is doing about the lease. He also expressed concern about a resident near Hanover and Chestnut potentially residing in his garage. Mr. Bailey asked if the resident obtained a permit and if the borough allows someone to reside in a garage.

#### **Meeting Items**

1. **Check Detail Report:** Tyler White inquired about what the PayPal charge was for. In the future he would like to see a line item with a description and what the charge is for. Robert Whyland inquired about the credit cards. Mr. Whyland wanted to know who has a credit card, what the process is for when the bills come in, and he would like to see credit

card statements from last year to compare to present day. A request was made to show how the bill process works at the next Committee Meeting.

2. **Parking Ordinance:** Staff recommended to council that the parking ordinance be looked into to help with the economic growth of the borough. An email from a gentleman attempting to open a barbershop in the borough detailing his struggle to open due to the parking ordinance was presented.
3. **Bus Lot:** An agreement has been reached. Staff will confirm with Peter Ruth (borough solicitor) that the heating oil tank will be inspected prior to the borough taking ownership of the lot.
4. **Caputos:** The borough and Caputo Brothers have come to an agreement. Peter Ruth will be presenting the final agreement to council at the next meeting before both parties sign.
5. **Pocket Park:** Construction at the pocket park will begin in June. Phase 1 will consist of a walking path, bike pad, sitting walls, and a privacy fence. No bid was required due to the contractor being a Costar vendor.
6. **Security Upgrade:** Quotes from Markles and DWS to upgrade the security system at the Borough Office were presented to council. Tyler White asked if both companies have an IT service to provide assistance with the system. Mr. White would like the companies to come in and present their quotes to council. Robert Whyland inquired about the amount set aside in the 2025 budget. Several council members asked about security at the Public Works building. Council would like staff to obtain additional quotes to add security at the Public Works building
7. **Republic Services:** Staff informed council that Republic Services is being fined for missed pickups around the borough as we have been having ongoing issues. Republic Services informed staff of management changes which they feel will improve service within the borough.
8. **NorthLoop Phase 2:** Staff is waiting to hear back on the LSA Grant and Small Water Grant which is approximately \$1 million in grant funding. Tyler White asked if the LSA Grant was through the state or county. Met Ed is working on a solution to remove power lines/poles and a transformer on our easement.
9. **Round-A-Bout:** Ther permit application to work on the round-a-bout has been submitted to PennDot. Darrell Ledford asked if we could start removing the bushes while we wait for the permit to get approved.
10. **Pixelle-Pixelle** will be closing S Water St between W Church and W Railroad on Wednesday, May 28, 2025, for approximately 4-8 hours. Residents will be notified prior to the closure.

### **Adjournment**

Kevin March adjourned the meeting at 8:16 PM. The next Committee Meeting is scheduled for June 2, 2025, at 7:00 PM.

Respectfully Submitted,  
Danielle Robison, Administrative Assistant