

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
March 4, 2019**

The Spring Grove Borough Council met in Regular Session on Monday, March 4, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Joshua D. Moore
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Nate Merkel, (ARRO Inc.)
Peter Ruth, Solicitor

ALSO ABSENT:

Melissa J. Helm, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)

BOROUGH COUNCIL ABSENT:

None

Public Comment / Visitors

None

Approval of Minutes

February 2019

The Minutes of the Regular Council Meeting held February 4, 2019 and the Committee Meeting held February 18, 2019 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve the minutes as presented. Motion Carried.

Treasurer's Report

February 2019

The Treasurer's Report for February 2019 with expenses totaling \$299,502.02 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Joshua Moore. Motion Carried.

President's Report

President Graham expressed his appreciation to the staff for their snow plowing efforts during the recent storms.

Mayor's Report

Parking Enforcement Officer's Report –January 2019

The Parking Enforcement Officer's Report for January 2019 was presented to Council for their review.

Southwestern Regional Police Activity Report –January 2019

The Police Activity Report for January 2019 was presented to Council for their review. Sargeant Jack Greene was present to answer any questions that Council might have.

Southwestern Regional Police Treasurer Report –January 2018

The Treasurer's Report for January 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –January 2018

The Minutes of the Southwestern Police Board for the month of January 2018 were presented to Council for their review.

Manager

None

ARRO Engineering

Main Street Improvements

Mr. Merkel reported to Council that they have received 65 of the 78 authorization to enter waivers from residents for the Main Street Improvement project. The project was submitted to PennDOT with final plan review at the constructability meeting. The utility clearance is being reviewed as per PennDOT's comments received on February 28, 2019 and will be resubmitted.

East Railroad Street Improvements

Mr. Merkel reported to Council that ARRO has revised the plans for the East Railroad Street Improvement. A meeting has been scheduled with York County Planning Commission on March 6, 2019 to review the project manual. Once the County has approved the project manual, ARRO will work with Spring Grove Borough to advertise and provide a project schedule.

Campus Avenue Stream Improvements

Mr. Merkel reported to Council that Farhat Excavating has completed 80% of the work by widening the channel, realigning stormwater pipes, installing storm water manholes, installing end walls, and placing the native bed material.

GIS

Mr. Merkel reported to Council that ARRO continues to manage the Borough's GIS system as well as update the Borough's Sanitary Sewer projects that have occurred within the last 10 years.

North Loop Interceptor Concerns

Mr. Merkel informed Council that Utility Services Group, Inc. televised and cleaned the sewer lines coming into the waste treatment plant on January 25 and February 11, 2019. Stone was found and removed. There were no significant breaks found in the lines. The total cost for their services was \$16,475.00. Additional camera work has been discontinued at this time until it is determined that stone continues to enter into the waste treatment plant and weather improves.

Chapter 94 Report

Mr. Merkel reported to Council that the Chapter 94 Report for 2018 has been drafted and has been provided to staff for review. ARRO will provide a few minor revisions to the staff's comments and will have the final report ready for signatures at the Committee Meeting later this month.

Main Street Sanitary Sewer Rehabilitation Project

Mr. Merkel reported to Council that the Main Street Sanitary Sewer Rehabilitation project has been closed out with the contractor and Borough.

Stormwater/MS4

Mr. Merkel reported to Council that ARRO has completed a request for the funding application with York County Stormwater Consortium and is currently working with Manager Shaffer to arrange a meeting with Kinsley Property to secure a potential match for the grant.

Greenways Trail and Recreation Programs Grant

Engineer Merkel reported to Council that work has commenced on the Greenways Trail and Recreation Program Grant for the Friendship Hose Company property and construction of the Pocket Park.

Solicitor's Report

Solicitor Ruth reported that he had nothing new to report.

Director of Community DevelopmentFebruary 2019

The Zoning Officer's Report for February 2019 was presented to Council for their review.

Code Enforcement Report – February 2019

The Code Enforcement Report for February was presented to Council for their review.

RecreationSpring Grove Regional Parks & Recreation Center Meeting Minutes –January 2019

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of January were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – January 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January was presented to Council for their review.

Committee Reports

None

Unfinished Business

None

New Business

Consider Approval of Ordinance 1-2019 Amending the Non-Uniformed Pension Plan

Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to approve Ordinance No. 1-2019, amending the Non-Uniformed Pension Plan. Motion Carried.

Opening of Bids – 50 North East Street

Manager Shaffer reported to Council that there were no bids received as of 4:30 PM today for the sale of the Community Center. Larry McConnell made a motion, seconded by Joshua Moore, to advertise the sale of the building for a second time, running for 30 days. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending January 2018.

The PSAB Pension Plan Statement for the month of January was presented to Council for their review.

Spring Grove Area School District

Manager Shaffer presented a breakfast meeting invitation by the Spring Grove Area School District on March 20, 2019 from 7:30 – 9:30 AM. The focus of the discussion will be the prospective use of the former Spring Grove Area Middle School building located at 1472 Roth Church Road, Spring Grove.

Executive Session

At this time, Council convened into executive session at 8:09 PM to discuss Personnel, Property and other issues. Council reconvened at 8:14 PM.

Campus Avenue Stream Restoration

David B. Kile made a motion, seconded by Larry McConnell, to approve the cost for moving the stream behind 23 Campus Avenue (owned by Noell Lain) in the amount of \$33,612.70. Motion Carried. It was noted that a written agreement would need to be signed by the Borough and Ms. Lain.

At this time, Council convened into executive session at 8:15 PM and reconvened at 8:55 PM to discuss police coverage.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday March 18, 2019 at 7:00 PM.

Adjournment was at 9:00 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary