

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
April 1, 2019**

The Spring Grove Borough Council met in Regular Session on Monday, April 1, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
Peter A. Lombardi
Larry McConnell
Joshua D. Moore
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

David B. Kile

ALSO ABSENT:

None

Public Comment / Visitors

1. Ms. Rebecca Bair, 123 South East Street, Ms. Lynn Caskey, 115 South East Street, Sandra Caskey, Melissa Caskey, 111 South East Street, Sandra Caskey, 170 South East Street, David Prince, 149 South East Street, were present to express their concerns with the parking problem on South East Street after Pixelle advised them that they can no longer park in the roll grinder parking lot. They had requested that Council address this situation with possibly issuing parking permits, placing designated parking lines, or asking Pixelle to pave Thoman Field. If they would pave Thoman Field it was requested that they install security cameras. President Graham informed the residents that they will look into the matter and will continue discussion at the Committee Meeting to be held on April 15.

2. Brian Stormes, 422 Spring Forge Drive, was present to request that Council address the problem on Spring Forge Drive with vehicles speeding in the Spring Forge Development, especially on Spring Forge Drive, Monocacy Trail and Hamlet Drive. He suggested the closure of Spring Forge Drive at Roth's Church Road, the placement of speed tables, etc.

Approval of Minutes

March 2019

The Minutes of the Regular Council Meeting held March 4, 2019 and the Committee Meeting held March 18, 2019 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve the minutes as presented. Motion Carried.

Treasurer's Report

March 2019

The Treasurer's Report for March 2019 with expenses totaling \$307,995.17 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by Joshua Moore. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –February 2019

The Parking Enforcement Officer's Report for February 2019 was presented to Council for their review.

Southwestern Regional Police Activity Report –February 2019

The Police Activity Report for February 2019 was presented to Council for their review. Chief Bean was present to answer any questions.

Southwestern Regional Police Financial Report –February 2018

The Financial Report for February 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –February 2018

The Minutes of the Southwestern Police Board for the month of February 2018 were presented to Council for their review.

Manager

Spring Forge Traffic Calming

Manager Shaffer informed Council that he will be meeting with Traffic Logic on April 3rd at 1:30 PM regarding the placement of speed tables and roundabouts to see what would work best to calm down the speeding issue.

Regional Recreation Partner Meeting

Manager Shaffer informed Council that Spring Grove Regional Parks and Recreation plans to request a meeting of all the current partners involved in the Regional Parks and Recreational Intergovernmental Agreement. The YMCA will be attending Council's Committee meeting later this month.

Benecon Health Insurance Rebate

Manager Shaffer informed Council that he reached out to Benecon and has received some preliminary numbers based on the claim fund and the performance for 2018. There was a surplus of \$71,324 in the claim fund for 2018.

ARRO Engineering

Main Street Improvements

Engineer Warfel reported to Council that they have completed the final lighting plans for the Main Street Improvements project and they have been submitted. They are still waiting to hear back on the ARLE Grant application for the work on Main Street and Jackson Street. They are working on some utility clearances with PennDOT. A constructability meeting was held on March 3rd and they have not received any additional comments. The project will be bid July 11, 2019 with the construction slated to begin in September.

East Railroad Street Improvements

Engineer Warfel reported to Council that the East Railroad Street Improvement project is being advertised through PennBid. They anticipate the opening of bids by April 8, 2019 with the award of the low bid on April 15, 2019.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that Farhat Excavating has completed the project and a walk through meeting is scheduled for April 2, 2019.

Consider Approval of Payment Request #4-Farhat Excavating

Joshua Moore made a motion, seconded by Peter A. Lombardi, to approve Payment Request #4 to Farhat Excavating in the amount of \$81,675.01. Motion Carried.

Consider Contingent Approval of Payment Request #5 (Final)-Farhat Excavating

Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve Payment Request #5 (Final) to Farhat Excavating in the amount of \$14,188.64 contingent upon satisfactory results of walk through meeting. Motion Carried.

GIS

Engineer Warfel reported to Council that ARRO continues to manage the Borough's GIS system specifically with tracking building permits for the Borough.

North Loop Interceptor Concerns

Engineer Warfel reported to Council that ARRO continues to monitor the interceptor for stone that has been coming into the system. They also continue to monitor the flow through the North Loop interceptor.

Chapter 94 Report

Engineer Warfel reported to Council that the Chapter 94 Report for 2018 has been submitted to the State.

Stormwater/MS4

Engineer Warfel reported to Council that ARRO is currently working with Manager Shaffer to arrange a meeting with Kinsley Property to secure a potential match for funds for the Spring Forge Shopping Center Swale Improvement Project.

Greenways Trail and Recreation Programs Grant

Engineer Warfel reported to Council that work has commenced on the Greenways Trail and Recreation Program Grant for the Friendship Hose Company property and construction of the Pocket Park.

Solicitor's Report

Solicitor Ruth had nothing new to report.

Director of Community Development

March 2019

The Zoning Officer's Report for March 2019 was presented to Council for their review.

Code Enforcement Report – March 2019

The Code Enforcement Report for March was presented to Council for their review.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –February 2019

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of February were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – February 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of February was presented to Council for their review.

Committee Reports

None

Unfinished Business

Opening of Bids – 50 North East Street

Solicitor Ruth reported to Council that the advertisement for the sale of the Community Center was not placed in March. It will be placed this month (April) and bids will be opened at May's Council meeting.

New Business

Correspondence

PSAB Pension Plan Statement – Month Ending February 2018.

The PSAB Pension Plan Statement for the month of February was presented to Council for their review.

Executive Session

At this time, Council convened into executive session at 7:59 PM to discuss police coverage and reconvened at 8:51 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday April 15, 2019 at 7:00 PM.

Adjournment was at 8:52 PM

Respectfully submitted,
Melissa J. Helm
Recording Secretary