

**MINUTES OF SPRING GROVE BOROUGH  
COUNCIL MEETING  
June 3, 2019**

The Spring Grove Borough Council met in Regular Session on Monday, June 3, 2019. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

**BOROUGH COUNCIL PRESENT**

James D. Graham  
David B. Kile  
Peter A. Lombardi  
Larry McConnell  
Joshua D. Moore  
Rebecca J. Stauffer  
Kristyn Stouch

**ALSO PRESENT:**

Beverly Hilt, Mayor  
Andrew N. Shaffer, Borough Manager  
Melissa J. Helm, Adm. Assist/Recording Secty  
Matt Warfel, (ARRO Inc.)  
Peter Ruth, Solicitor

**ALSO ABSENT:**

None

**BOROUGH COUNCIL ABSENT:**

None

**Public Comment / Visitors**

Mrs. Joy Strausbaugh, 503 Hamlet Dr., West, was present to address her concerns regarding the traffic calming devices that Council plans to place on Spring Forge Drive, Hamlet Drive, Monocacy Trail, and Glenview Drive. Also present to voice their concerns were: Larry Spangler, 426 Hamlet Drive, West, Brian Stormes, 422 Spring Forge Drive, Fred Hahn, 217 Seneca Way, Robert Couse, 421 Spring Forge Drive and Steve Miller, 428 Hamlet Drive. Motion Carried.

**Approval of Minutes**

**May 2019**

The Minutes of the Regular Council/Committee Meeting held May 20, 2019 were presented to Council for their review. David B. Kile made a motion, seconded by Kristyn M. Stouch, to approve the minutes as presented. Motion Carried.

**Treasurer's Report**

**May 2019**

The Treasurer's Report for May 2019 with expenses totaling \$124,066,33 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by Joshua Moore. Motion Carried.

**President's Report**

None

## **Mayor's Report**

### Parking Enforcement Officer's Report –May 2019

The Parking Enforcement Officer's Report for May 2019 was presented to Council for their review.

### Southwestern Regional Police Activity Report –April 2019

The Police Activity Report for April 2019 was presented to Council for their review. Officer in Charge, Jaimie Stalcup was present to answer any questions.

### Southwestern Regional Police Financial Report –April 2019

The Financial Report for April 2019 was presented to Council for their review.

### Southwestern Regional Police Board Minutes –April 2019

The Minutes of the Southwestern Regional Police Board for the month of April 2019 were presented to Council for their review.

## **Manager**

### Spring Forge Traffic Calming

Manager Shaffer informed Council that letters went out to the residents of Spring Forge Development regarding the traffic calming issue.

### CDBG Funding – Railroad Street Improvements

Manager Shaffer reported to Council that letters were sent out today to the residents of Railroad Street informing them that there will be a public meeting held on June 17 at 5:30 PM to present project details.

### ARLE Funding Award

Manager Shaffer informed Council that the Borough has received an award through PennDOT's ARLE Program (Automated Red Light Enforcement), for additional funding for the Main Street Improvement Project. This is specific to the safety improvement at the intersection of Main Street and Jackson Street by improving the geometric layout, stripping, curbing, and installing Rectangular Rapid Flashing Beacon on Main Street. The award is in the amount of \$229,855.00.

## **ARRO Engineering**

### Main Street Improvements

Engineer Warfel reported to Council that the project will be bid out on July 11, 2019 with construction slated to begin in September.

### East Railroad Street Improvements

Engineer Warfel reported to Council that the Railroad Street Improvement project was awarded to H&H Excavating, Inc. A preconstruction meeting will be held on June 20, 2019. There will be a public meeting for the residents of Railroad Street on June 17, 2019.

### Campus Avenue Stream Improvements

Engineer Warfel reported to Council that Manager Shaffer walked the project today to evaluate the progress for the punch list items that still need to be addressed. A strongly worded letter will be sent out to Farhat Excavating indicating that work has not been completed to the Borough's satisfaction. If necessary, the performance bond company can be contacted along with holding their retainage money in the amount of approximately \$15,000.

### GIS

Engineer Warfel reported to Council that ARRO continues to manage the Borough's GIS system.

### Stormwater/MS4

Engineer Warfel reported to Council that ARRO has completed some revisions to the drawings for the Spring Forge Shopping Center Swale Improvement Project.

### Pocket Park Project

Engineer Warfel reported to Council that ARRO submitted for a grant for the Pocket Park project on South Main Street, which is for the property currently owned by Friendship Hose Company. The amount of the grant was \$204,435.00.

## **Solicitor's Report**

Solicitor Ruth had nothing new to report.

## **Director of Community Development**

### May 2019

The Zoning Officer's Report for May 2019 was presented to Council for their review.

### Code Enforcement Report – May 2019

The Code Enforcement Report for May was presented to Council for their review.

### **Recreation**

#### Spring Grove Regional Parks & Recreation Center Meeting Minutes –April 2019

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of April were presented to Council for their review.

#### Spring Grove Regional Parks and Recreation Center Financial Report – April 2019

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of April was presented to Council for their review.

### **Committee Reports**

Councilwomen Stauffer advised Council that her committee will be reviewing the Borough's Health Insurance plan in August.

### **Unfinished Business**

#### **New Business**

##### Consider Approval of Contract with the County of York for Community Development Block Grant Funds

Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to approve a new contract with the County of York for Community Development Block Grant allocation of funds for the Railroad Street Improvement Project in the amount of \$25,000.00. This new contract moves the funding aligned with this year, 2019 instead of 2020. Motion Carried.

##### Consider Approval of Amendment #1 to Community Development Block Grant Agreement

Kristyn M. Stouch made a motion, seconded by Rebecca J. Stauffer, to approve Amendment #1 to the Community Development Block Grant Agreement with the County of York for the Railroad Street Improvement Project. This is an amendment to the original contract that was previously signed, which increases the dollar amount by \$105,000. The overall award has not changed at \$251,000 for the Railroad Street project. Overall, funding remains the same, it's just reallocating the funds to the current year as a result of another municipality not being able to complete their project. Motion Carried.

### **Correspondence**

#### PSAB Pension Plan Statement – Month Ending April 2018.

The PSAB Pension Plan Statement for the month of April was presented to Council for their review.

#### York County Borough's Association Invite

Manager Shaffer presented an invitation to Council to the York County Borough's Association Annual picnic to be held on June 27, 2019 at 6:30 PM.

Council Meeting Change

At this time, Council choose to change the date of the July 1 Council Meeting to July 8, 2019 at 7:00 PM.

Executive Session

At this time, Council convened into executive session at 8:30 PM to discuss the sale of the Community Center building and personnel matters and reconvened at 9:34 PM.

Hearing no further business, the meeting was adjourned until the next Council Meeting to be held Monday July 8, 2019 at 7:00 PM. It was noted that there will not be any Committee Meetings in the months of June, July and August.

Adjournment was at 9:35 PM

Respectfully submitted,  
Melissa J. Helm  
Recording Secretary