



Borough of Spring Grove

Mayor Beverly R. Hilt

Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

**Spring Grove Borough Council
Regular Meeting Minutes
Borough Office – 1 Campus Avenue
August 18, 2025, at 7:00 P.M.**

Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on August 18, 2025. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kevin March
Phillip Klocek
Darrell Ledford
Peter Lombardi
Tyler White

ALSO PRESENT:

Scott Miller, Operations Manager
Nicolle Ruth, Business Manager
Danielle Robison, Administrative Assistant
Beverly Hilt, Mayor
Peter Ruth, Solicitor
Collin Fox, Engineer

BOROUGH COUNCIL ABSENT:

Robert Whyland
Kristina Ruby

Visitors

Brent Auchey, Friendship Hose Fire Co.
Lieutenant Krzywulak, YCRPD
Chief Lash, NYCRPD
Ryan Yingling
Dave Brown
Tina Brown
Thommy Abbott
Monique Hale

Pledge of Allegiance

Public Comment

None

Meeting Minutes

The July 21, 2025, Regular Council Meeting Minutes were presented. Darrell Ledford made a motion to approve the minutes. Phillip Klocek seconded the motion. The motion passed.

Treasurer's Report

Not Available

Administrative Reports

President

No Comment

Mayor

No Comment

Friendship Hose Fire Company

Brent Auchey stated the fire department will be holding a crab feed on September 27, 2025. Tickets are \$60.00 each. The line officer feed is November 9, 2025. First Responder's Day will be held on September 13, 2025, from 11:00 am to 3:00 pm. The fire department would like permission to close off Pine Alley from Railroad Street to the end of the parking lot at the north side of their building to assist in traffic control.

Police

Lieutenant Krzywulak stated the police department responded to 46 calls between July 14, 2025, and August 17, 2025.

Solicitor

Peter Ruth stated he is working with Scott Miller on our sludge hauling situation.

Engineering Report

MS4-The annual MS4 report is due September 30, 2025. ARRO will provide the annual report to borough staff for their review prior to submission.

Spring Forge-ADA ramp area redesigns have been submitted to ARRO for the Monocacy Trail/Hauer Terrace and the Monocacy Trail/Greenwood Road intersections. ARRO has reviewed the submission and provided feedback.

BCO Reports

Code Enforcement- Report was provided.

Permits-11 permits were issued for the month of July.

Parking Tickets-12 parking tickets were issued for the month of July. 8 out of the 12 tickets have been paid. Unpaid tickets will be sent to the district magistrate.

Wastewater Treatment Plant Report

Pixelle thinks they identified the water flowing from their plant into our sewer pipes. They are working to rectify the situation.

Public Works Report

Mayor Beverly Hilt stated she was happy to see our Public Works department take care of our part of the trail. Peter Lomardi asked if we flush fire hydrants. He would like the baseball diamond at the 6.7 acres to be cleaned up.

Committee Reports

Halloween Parade Committee- The Halloween Parade Committee will be meeting August 25, 2025, at 9:00 am at the Borough Office.

Christmas Tree Lighting Committee- No update at this time.

250th Celebration Committee- The 250th Celebration Committee will be meeting August 21, 2025, at 10:00 am at the Borough Office.

YMCA Committee- The next meeting is September 9, 2025. Members will be doing a walk through of the building to see the current construction.

Steering Committee- The Steering Committee will be meeting September 9, 2025, at 7:00 pm at the Borough Office.

New Business

- 1) Council considered authorizing staff to advertise the Administrative Assistant position on online recruitment platforms. Phillip Klocek made a motion to approve. Darrell Ledford seconded the motion. The motion passed.
- 2) Council considered approval of Resolution 2025-09, Appointing Becky Stauffer as an alternate member on the Zoning Hearing Board. Peter Lombardi made a motion to approve. Tyler White seconded the motion. The motion passed.
- 3) Council considered approval of handicapped parking space application for 160 N Water Street. Phillip Klocek asked how often they are renewed and if we mark the spots. Darrell Ledford made a motion to approve. Phillip Klocek seconded the motion. The motion passed.
- 4) Council considered approval of handicapped parking space application for 43 W Constitution Avenue. Tyler White asked how often the fee is paid. Peter Lomardi made a motion to approve. Tyler White seconded the motion. The motion passed.

Old Business

Council considered renewing the 2027 York County Regional Police contract or pursuing a different police department. Peter Ruth stated the deadline to make a decision is December. The conversation was tabled for later discussion.

Correspondence and Other Business

- 1) School District Sewer Billing- Staff discovered that one of the sewer accounts belonging to the school district had an incorrect meter number associated with the account which resulted in the school district being under charged. The issue has since been corrected and they are being billed appropriately.
- 2) Executive Session-Contract Negotiation- Council went into executive session at 7:34. Council came out of executive session at 8:15.

Adjournment

President Kevin March adjourned the meeting at 8:15 PM. The next Regular Council Meeting is scheduled for September 15, 2025, at 7:00 PM at the Borough Office.

Respectfully Submitted,
Danielle Robison, Administrative Assistant