

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
November 5, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, November 5, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

David B. Kile
James D. Graham
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Melissa J. Helm, Adm. Assist/Recording Secty
Matt Warfel, (ARRO Inc.)
John McLucas, Community Development
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

None

ALSO ABSENT:

None

Public Comment / Visitors

None

Approval of Minutes

October 2018

The Minutes of the Regular Council Meeting held October 1, 2018, and the Minutes of the Committee Meeting held October 15, 2018 and the minutes of the continuance meeting held October 29, 2018 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to approve the minutes as presented. Motion Carried.

Treasurer's Report

October 2018

The Treasurer's Report for October 2018 with expenses totaling \$517,309.78 was presented for approval. Peter A. Lombardi made a motion to approve the report as presented, seconded by David B. Kile. Motion Carried.

President's Report

None

Mayor's Report

Parking Enforcement Officer's Report –October 2018

The Parking Enforcement Officer's Report for October 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –September 2018

The Police Activity Report for September 2018 was presented to Council for their review. Chief Bean was present to answer any questions.

Southwestern Regional Police Treasurer Report –September 2018

The Treasurer's Report for September 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –September 2018

The Minutes of the Southwestern Police Board for the month of September 2018 were presented to Council for their review.

Manager

None

ARRO Engineering

Main Street Improvements

Engineer Warfel reported to Council that the Main Street Improvement projects has been split into two separate design projects, (Main Street and Railroad Street) partly due to the funding and the government agencies that involved. Authorization to Enter waivers have been sent out to the residents. ARRO submitted the utility clearances to PennDOT on November 1. There will be a constructability review meeting on November 10.

Main Street Sanitary Sewer Rehabilitation

Engineer Warfel reported to Council that a Change Order will be submitted for a lateral that was not addressed during the project.

Consider Approval of Application for Payment #3

A motion was made by Peter A. Lombardi, seconded by Larry McConnell, to approve Application for Payment #3 in the amount of \$108,133.28 to Mr. Rehab, LLC. Motion Carried.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO has been working to get final joint approval with the Army Corp of Engineers and the Pennsylvania Department of Environmental Protection. That approval and permit has been received and now must be reviewed and signed by the Borough and the contractor.

GIS

Engineer Warfel reported to Council that they continue to track building permits and have also been assisting Borough personnel with rental inspections using a new feature that was added into the system.

North Loop Interceptor Concerns

Engineer Warfel reported to Council that ARRO has been monitoring the flows coming into the Borough's system.

Wastewater Treatment Plant

Engineer Warfel reported to Council that there has been construction stone coming into the facility and clogging up the head works of the system. Although this does not create an issue with permit requirements, over time that material will accumulate at the plant and create additional operational costs to have the material removed. Contractors have been contacted to investigate by televising to see where the stone is entering the system. Unfortunately, certain stretches of sewer would need to be taken out of service for a short period of time. Thus, some bypass pumping would need to be done.

Solicitor's Report

Solicitor Ruth updated Council that he has followed up with the complaint from 409 Spring Forge Drive. Manager Shaffer reported that it has been fixed.

Director of Community Development

Zoning Officer's Report –October 2018

The Zoning Officer's Report for October 2018 was presented to Council for their review.

Code Enforcement Report – October 2018

The Code Enforcement Report, which shows code violations in the month of October 2018 as well as the status of any outstanding violations, was not available to present to Council for their review.

Rental Inspection Report – October 2018

John McLucas reported to Council that rental inspections have been ongoing. They hope to wrap them up soon.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –September 2018

The minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of September were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Financial Report – September 2018

The Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of September was presented to Council for their review.

Computer Proposals

James D. Graham made a motion, seconded by Rebecca J. Stauffer, to deny the request by the Recreation Center for money to be taken out of the capital campaign fund to purchase computers and a server. Motion Carried.

Rebecca J. Stauffer made a motion, seconded by Kristyn M. Stouch, to consider assisting in the purchase of new computers and server as long as each computer does not exceed more than \$700.00 and the Borough of Spring Grove will pay a percentage for the server based on the 2019 population count for each municipality, contingent upon the other municipalities agreeing to the proposal. A roll call vote was taken. Voting Nay: (Rebecca J. Stauffer, Peter A. Lombardi and David B. Kile). Voting Aye: (Larry McConnell, Kristyn M. Stouch, James D. Graham). Therefore, being a tie, Mayor Hilt cast a Nay vote, breaking the tie. Motion failed.

Committee Reports

None

Unfinished Business

None

New Business

Consider Approval of Resolution 6-2018, Appointing Joshua D. Moore to the Vacant Council Seat

Larry McConnell made a motion, seconded by Kristyn M. Stouch, to appoint Joshua D. Moore to fill the vacancy on Council left by the resignation of Vincent Catalano. Motion Carried.

Consider Authorizing Advertisement of the 2019 Budget and Tax Ordinance

Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to authorize the advertisement of the 2019 Budget and Tax Ordinance. Motion Carried.

Consider Accepting the Resignation of John McLucas

Rebecca J. Stauffer made a motion, seconded by Peter A. Lombardi, to accept the resignation of John McLucas as the Zoning/Codes Officer and Community Development Director, effective December 7, 2018. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending September 2018

The PSAB Pension Plan Statement for the month of September was presented to Council for their review.

At this time, Mayor Beverly Hilt administered the Oath of Office to Joshua D. Moore to fill the vacancy on Council left by the resignation of Vincent Catalano.

At this time Council convened into Executive Session at 8:05 PM to consult with legal counsel. Council reconvened at 8:35 PM.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday December 10, 2018 at 7:00 PM.

Adjournment was at 8:37 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary