



Borough of Spring Grove

Mayor Beverly R. Hilt

Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

**Spring Grove Borough Council
Regular Meeting Minutes
Borough Office – 1 Campus Avenue
July 21, 2025, at 7:00 P.M.**

Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on July 21, 2025. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kevin March
Phillip Klocek
Robert Whyland
Peter Lombardi
Tyler White
Darrell Ledford

ALSO PRESENT:

Scott Miller, Operations Manager
Nicolle Ruth, Business Manager
Beverly Hilt, Mayor
Peter Ruth, Solicitor
Collin Fox, Engineer
Bronson Ritenour, JCP

BOROUGH COUNCIL ABSENT:

Kristina Ruby

Visitors

Brent Auchey, Friendship Hose Fire Co.
Thommy Abbott, Friendship Hose Fire Co.
Chief Damon, YCRPD
Chief Dave Lash, NYCRPD
James Sterner
Erica Sterner
Dorian Ritenour
Stephanie Drake
Tracy Crouse
Chris Sauer
Tiffany Sauer

Pledge of Allegiance

Public Comment

James Sterner raised concern about the increased number of mosquitoes in the Borough.

Chris Sauer raised concern about the increased number of mosquitoes in the Borough.

Tiffany Sauer raised concern about the increased number of mosquitoes in the Borough.

Meeting Minutes

The June 2, 2025, Committee Meeting Minutes were presented. Darrell Ledford made a motion to approve the minutes. Peter Lombardi seconded the motion. The motion passed.

The June 16, 2025, Regular Council Meeting Minutes were presented. Phillip Klocek made a motion to approve the minutes. Peter Lombardi seconded the motion. The motion passed.

Treasurer's Report

Expenses in June totaled \$357,288.36. Robert Whyland made a motion to approve. Peter Lombardi seconded the motion. The motion passed.

The SEK reconciliation report was provided. Peter Lombardi made a motion to approve. Tyler White seconded the motion. The motion passed.

Administrative Reports

President

No Comment

Mayor

Mayor Beverly Hilt discussed her time at the PA State Mayors Association Conference that was held July 17, 2025, through July 20, 2025.

Stephanie Drake from Pennsylvania State Borough's Association presented Junior Council Person Bronson Ritenour with a Certificate of Completion.

Friendship Hose Fire Company

Brent Auchey stated the line officer feed was held July 13, 2025. A crab feed fundraiser will be held on Saturday, September 27, 2025. Tickets are \$60.00 each.

Training continues to be held the 2nd and 4th Sunday of each month. Friendship Hose Fire Company responded to a total of 17 calls for the month of June.

Police

Chief Damon presented their bid for police services to council. The presentation touched on average response time, type of calls within the Borough, and how the department is run.

Solicitor

Scott Miller asked if Pixelle is within their right to place temporary signs in their crosswalk advising people to look both ways before crossing.

Engineering Report

MS4- The MS4 Reporting period has concluded as of June 30th. ARRO is reviewing all progress made during the period to confirm all requirements have been met.

Sanitary Sewer-The Borough's Chapter 94 Report to PA DEP was approved with no comments.

YMCA Project- ARRO and Borough staff have reviewed municipal records and documentation submitted by the YMCA project applicants. After compiling all the data, it was determined that the structure had excess sanitary sewer capacity allotted to it, allowing the project to move forward without requiring additional capacity to be acquired

Spring Forge- ADA ramp area redesigns have been submitted to ARRO for the Monocacy Trail / Hauer Terrace and the Monocacy Trail / Greenwood Road intersections. ARRO has reviewed the stormwater plans for 560 Monocacy Trail.

Zoning, Code, & Parking Enforcement Reports

Darrell Ledford would like the weeds on Main St addressed.

Wastewater Treatment Plant Report

Due to all of the rain, an overage was reported. The SCATA computer program was moved to one to avoid computer shutdowns.

Public Works Report

The dog park is completed. Curbs continue to be painted throughout the Borough.

Recreation

Mayor Beverly Hilt stated we can combine recreation with the YMCA report.

Committee Reports

Halloween Parade Committee- The Halloween Parade Committee will meet July 22, 2025, at 1:00 PM.

Christmas Tree Lighting Committee- The Christmas Tree Lighting Committee will meet in August.

250th Celebration Committee- The committee will be setting up a table at National Night out on Tuesday, August 5, 2025, from 6:00-8:00 PM. They also plan to set up tables at upcoming events in the community such as The Pumpkin Trail and the Halloween Parade.

YMCA Committee- Mayor Beverly Hilt stated the YMCA Committee met last week. They will be taking a tour of the construction during their next meeting.

Steering Committee- The next meeting is scheduled for September 9, 2025, at 7:00 PM at the Borough

Office. Robert Whyland asked what the Steering Committee is. Scott Miller clarified it is a committee that works on the Comprehensive Plan.

5K in July- The 5K in July is cancelled.

New Business

- 1) Council considered approval of Resolution 2025-06, Intergovernmental Cooperation Agreement creating a County Board of Appeals. Peter Lombardi made a motion to approve. Darrell Ledford seconded the motion. The motion passed.
- 2) Council considered approval of Resolution 2025-07, Extend the Term of the Amended and Restated ICA for the Implementation of the Chesapeake Bay Pollutant Reduction Plan. Robert Whyland made a motion to approve. Tyler White seconded the motion. The motion passed.
- 3) Council considered approval of Resolution 2025-08, Adjusting the Criteria Applicable to Members of the County Board Under York County Ordinance 2004-4. Peter Lombardi made a motion to approve. Darrell Ledford seconded the motion. The motion passed.
- 4) Council considered approval of the Dependable Construction Code Services Agreement. Robert Whyland inquired about fees to the Borough. Staff clarified there will be no fees for the Borough as these fees are passed onto the residents. Robert Whyland made a motion to approve. Peter Lombardi seconded the motion. The motion passed.

Old Business

None

Correspondence and Other Business

- 1) Scott Miller stated we received the permit back from PennDot for the Round-A-Bout. Office staff is currently working on the logistics of when and how. Staff suggest work be done at night.
- 2) Staff is monitoring the situation with the SPCA. The SPCA will be asking for municipalities to contribute more money in the near future.
- 3) Nicolle Ruth stated the Spring Grove Homecoming Parade will be held on Thursday, September 25, 2025, at 6:00 PM. The school district would like a letter of approval from the Borough.
- 4) Council went into executive session at 8:30 PM. Council came out of executive session at 8:36 PM.

Adjournment

President Kevin March adjourned the meeting at 8:36 PM. The next Regular Council Meeting is scheduled for August 18, 2025, at 7:00 PM at the Borough Office.

Respectfully Submitted,
Danielle Robison, Administrative Assistant