

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
April 2, 2018**

The Spring Grove Borough Council met in Regular Session on Monday, April 2, 2018. President James D. Graham led those in attendance in a word of prayer and Pledge to the Flag. The meeting was called to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
David B. Kile
Peter A. Lombardi
Larry McConnell
Rebecca J. Stauffer
Kristyn Stouch

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Matthew Warfel, (ARRO Inc.)
Melissa J. Helm, Adm. Assist/Recording Secty
John McLucas, Community Development
Peter Ruth, Solicitor

BOROUGH COUNCIL ABSENT:

Vincent Catalano

ALSO ABSENT:

None

Public Comment / Visitors

Ms. Chris Bronder, Hanover, was present to address House Bill 22 and House Bill 722, regarding voting redistricting in PA.

Approval of Minutes

March 2018

The Minutes of the Regular Council Meeting held March 5, 2018 and the Committee Meeting held March 19, 2018 were presented to Council for their review. Rebecca J. Stauffer made a motion, seconded by David B. Kile, to approve the minutes as presented. Motion Carried.

Treasurer's Report

March 2018

The Treasurer's Report for March 2018 with expenses totaling \$143,993.52 was presented for approval. David B. Kile made a motion to approve the report as presented, seconded by Larry McConnell. Motion Carried.

Director of Community Development

Zoning Officer's Report –March 2018

The Zoning Officer's Report for March 2018 was presented to Council for their review.

Code Enforcement Report – March 2018

The Code Enforcement Report, which shows code violations in the month of March 2018 as well as the status of any outstanding violations, was presented to Council for their review.

MS4 Stormwater Seminar

Mr. McLucas gave an overview of the MS4 stormwater seminar that was held in March.

President's Report

In an effort to delineate Council member's personnel and Borough communications, President Graham presented the possibility of purchasing tablets for Council members to use for Council meetings. This would also eliminate the need for printing packets for each member and delivering them to the member's doors. The consensus of Council was for Manager Shaffer to obtain prices for the purchase of tablets.

Mayor's Report

Parking Enforcement Officer's Report –March 2018

The Parking Enforcement Officer's Report for March 2018 was presented to Council for their review.

Southwestern Regional Police Activity Report –February 2018

The Police Activity Report for February 2018 was presented to Council for their review. Officer Skylar Sterner was present to review the Police Reports and answer any questions.

Southwestern Regional Police Treasurer Report –February 2018

The Treasurer Report for February 2018 was presented to Council for their review.

Southwestern Regional Police Board Minutes –February 2018

The Minutes of the Southwestern Police Board for the month of February 2018 were presented to Council for their review.

Manager

None

ARRO Engineering

Wastewater Treatment Plant

Engineer Warfel reported that the waste treatment plant is functioning properly.

Main Street Improvements

Engineer Warfel reported to Council that Arro is waiting to hear from PennDOT. Since the Borough has received grant funding, it is important to show progress. As a result, an engineer from ARRO met with Manager Shaffer to review items relative to the design of the project.

Main Street Sanitary Sewer Rehabilitation

Rebecca J. Stauffer made a motion, seconded by David B. Kile, authorizing the Borough to issue Mr. Rehab, LLC a Notice to Proceed and sign the contracts for the Main Street Sanitary Sewer Rehabilitation project. Motion Carried.

GIS Development

Engineer Warfel had nothing new to report on this at tonight's meeting.

Campus Avenue Stream Improvements

Engineer Warfel reported to Council that ARRO submitted permits to York County in March. They have been able to streamline the permitting process and the application permit has been submitted to PA DEP today. They have already received comments from York County and ARRO will be resubmitting them to the County tomorrow after they have confirmation of receipt of the application from PA DEP.

Community Park Project

Engineer Warfel reported to Council that ARRO is assisting the Borough for a grant for the park project. ARRO has prepared a revised opinion of the costs in order to meet the funding agencies requirements and they have put together a preliminary concept plan for the application.

Chapter 94 Report

Engineer Warfel reported to Council that the Chapter 94 Report has been submitted to the state and will expect a response within the next several months.

Solicitor's Report

Appraisal Quotes for Community Center

Solicitor Ruth reported that he received quotes from two appraisal companies. He recommended Ryan Laubb, Principal Real Estate Consultants at a cost of \$2,750. It was estimated that the appraisal would take approximately three weeks. Rebecca J. Stauffer made a motion, seconded by Larry McConnell, to request an engagement letter for the appraisal of the Spring Grove Community Center subject to review by Solicitor Ruth. Motion Carried.

Recreation

Spring Grove Regional Parks & Recreation Center Meeting Minutes –February 2018

The Minutes of the Spring Grove Regional Parks and Recreation Meeting for the month of February were presented to Council for their review.

Spring Grove Regional Parks and Recreation Center Revised Financial Report – January 2018 & February 2018

The Revised Financial Report for the Spring Grove Regional Parks and Recreation Center for the month of January and February was presented to Council for their review.

Advertisement for Public Meeting

Larry McConnell made a motion, seconded by Peter A. Lombardi, to authorize the advertisement of a public meeting to be held on May 7, 2018 regarding the community center building. Motion Carried.

Committee Reports

Personnel

Rebecca J. Stauffer reported the Personnel Committee has contacted two other municipalities and they plan to share that information at the committee meeting later this month.

Highways

Councilwoman Kristyn Stouch presented some ideas for the slowing down of traffic on Glenview Road.

Unfinished Business

None

New Business

Kristyn M. Stouch made a motion, seconded by Peter A. Lombardi, authorizing Manager Shaffer to sign Resolution 4-2018, which authorizes the submission of a grant application to the PA Department of Conservation and Natural Resources for the purpose of constructing Phase three of the Borough of Spring Grove Community Park. Motion Carried.

Correspondence

PSAB Pension Plan Statement – Month Ending March 2018

The PSAB Pension Plan Statement for the month of March was presented to Council for their review.

Spring Grove Ambulance – Calls for Service

The Calls for Service Report was presented for March 2018.

Hearing no further business, the meeting was adjourned until the Committee Meeting to be held Monday, April 16, 2018 at 8:00 PM.

Adjournment was at 8:00 PM.

Respectfully submitted,
Melissa J. Helm
Recording Secretary