



Borough of Spring Grove

Mayor Beverly R. Hilt

Borough Council

Kevin E. March, *President*

Peter A. Lombardi, *Vice-President*

Robert W. Whyland, *President Pro-Tempore*

Kristina N. Ruby

Phillip M. Klocek

Tyler S. White

Darrell A. Ledford

**Spring Grove Borough Council
Regular Meeting Minutes
Borough Office – 1 Campus Avenue
May 19, 2025, at 7:00 P.M.**

Borough Secretaries

Nicolle E. Ruth

Scott P. Miller

The Spring Grove Borough Council met for a regular session on May 19, 2025. President Kevin March called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT:

Kevin March
Phillip Klocek
Robert Whyland
Kristina Ruby
Tyler White
Darrell Ledford
Peter Lombardi

ALSO PRESENT:

Scott Miller, Operations Manager
Nicolle Ruth, Business Manager
Danielle Robison, Administrative Assistant
Beverly Hilt, Mayor
Peter Ruth, Solicitor
Collin Fox, Engineer
Bronson Ritenour, JCP

Visitors

Garrett Strouse, Friendship Hose Fire Co.
Chief Damon, YCRPD
Cody Becker
Dorian Ritenour
Tracy Crouse

Pledge of Allegiance

Public Comment

None

Meeting Minutes

The April 7, 2025, Committee Meeting Minutes were presented. Darrell Ledford made a motion to approve the minutes. Kristina Ruby seconded the motion. The motion passed.

The April 21, 2025, Regular Council Meeting Minutes were presented. Phillip Klocek made a motion to approve the minutes. Peter Lombardi seconded the motion. The motion passed.

Treasurer's Report

Expenses in April totaled \$280,323.34. This item was tabled until the Regular June Council Meeting. Council members would like to see the SEK reconciliation report along with a breakdown of assets.

Administrative Reports

President

The Junior Council Member Certificate presentation was tabled until July. After speaking with the Junior Council Member it was decided that he will remain the Junior Council Member past May 19, 2025.

Mayor

Mayor Beverly Hilt stated she will not be present at the next Council Committee Meeting scheduled for Monday, June 2, 2025, as she will be attending the Annual PSAB Conference in Hershey.

Friendship Hose Fire Company

Garrett Strouse stated the recent sugar cake sale sold out within 5 hours. 225 dozen sugar cakes were sold. 800/1000 tickets for the Sportsman Raffle have been sold.

Friendship Hose Fire Company will be training at Dean's Auto Plaza on Tuesday, May 20, 2025.

Police

Chief Damon stated the police department responded to 43 calls for service since April 21, 2025. He provided statistics on the average response time, the top 10 service calls responded to, the busiest hours for calls, and busiest month of the year. York County Regional Police Department will be gaining more officers due to the merger with Spring Garden Township Police Department.

Solicitor

No Comment

Engineering Report

MS4-Outfall inspections were performed on May 19, 2025. ARRO provided annual MS4 training to staff.

Sanitary Sewer-ARRO is waiting on DEP to provide the approval letter for the Chapter 94 report. The Borough is waiting to hear back regarding the Small Water Grant and LSA Grant.

YMCA Project-ARRO and borough staff have a meeting on May 28, 2025, with Spring Grove School District to discuss tying into the sewer system. Based on the current proposal 9 edu's will be needed.

Zoning, Code, & Parking Enforcement Reports

Council would like the weeds at Sunoco addressed and bulk item pick up. Darrell Ledford suggested a yard waste event for residents who do not have the means of getting rid of yard waste.

Wastewater Treatment Plant Report

Borough staff will be working with USG on getting the sewer lines mapped out in the older sections of the Borough.

Public Works Report

Phillip Klocek would like the sewer drains near Small World to be checked. He stated there is debris that need cleaned out. Darrell Ledford would like staff to pick up trash prior to mowing the grass in the “lake”.

Recreation

No comments or discussions occurred.

Committee Reports

Halloween Parade Committee- The Halloween Parade Committee will be meeting Tuesday, May 27, 2025, at 1:00 PM.

Christmas Tree Lighting Committee- The Christmas Tree Lighting Committee will be meeting on Tuesday, May 27, 2025, at 10:00 AM.

250th Celebration Committee- The 250th Celebration Committee sold 80 tickets for the 18th Century Tea fundraiser. A table will be set up at the Experience Codorus Outdoors event Saturday, June 7, 2025, and Sunday, June 8, 2025. The next committee meeting will be at the Borough Office on June 5, 2025, at 10:00 AM.

YMCA Committee- Construction has officially began and is slated to be completed in January 2026. The summer event held in Paradise Township will now be held in the fall.

Steering Committee- The Steering Committee held its first meeting on Tuesday, May 13, 2025, at 7:00 PM at the Borough Office. Dean Severson from HRG will be setting up a table at the Borough Office on May 20, 2025, during election day to start community outreach for the Borough’s comprehensive plan. The next meeting is scheduled for July 8, 2025, at 7:00 PM at the Borough Office.

5K in July- The Rail Trail Authority approved the permit for the 5k in July event to be held July 26, 2025, at 9:00 AM. Details of the event are still being figured out.

New Business

- 1) Council considered approval of ratifying Resolution 04-2025, PA Small Water and Sewer Program grant. Robert Whyland made a motion to approve. Phillip Klocek seconded the motion. The motion passed.

- 2) Council considered approval of Resolution 05-2025, York County 2024 Hazard Mitigation Plan. Peter Lombardi made a motion to approve. Robert Whyland seconded the motion. The motion passed.
- 3) Council considered approval of adopting roads in Spring Forge at Kinsley's request. Council discussed it and decided to take no action until Kinsley complies with the checklist provided to them previously.

Old Business

- 1) Council went into executive session at 8:29 PM to discuss the Caputo Brothers Agreement, and the John Poli Bus Lot Contract. Council came out of executive session at 8:48 PM.
- 2) Council considered approval of the Caputo Brothers Agreement. Robert Whyland made a motion to approve. Peter Lombardi seconded the motion. The motion passed.
- 3) Council considered approval of the John Poli Bus Lot Contract. Peter Lombardi made a motion to approve Polli Lease Equities 5th Amendment to Lease Agreement, contingent upon the Tenant, at tenant's sole cost and expense, remediating the defective unregulated underground storage tank used for heating oil, including, without limitation, incurring all costs for all contamination remediation required as a result of the heating oil leak, and further providing to the Borough a report identifying the corrective measures undertaken to remediate the tank. In the event the tank is required to be replaced, the Borough requests the tenant to install an above-ground tank instead of a below ground tank. Tyler White seconded the motion. The motion passed.

Correspondence and Other Business

- 1) Nicolle Ruth stated after receiving 3 quotes from security companies, Markles had the best price and reviews. Upgrades for the office and garage should start over the next few months.

Adjournment

President Kevin March adjourned the meeting at 8:54 PM. The next Regular Council Meeting is scheduled for June 16, 2025, at 7:00 PM at the Borough Office.

Respectfully Submitted,
Danielle Robison, Administrative Assistant