

**MINUTES OF SPRING GROVE BOROUGH
COUNCIL MEETING
December 7, 2020**

The Spring Grove Borough Council met electronically via Zoom for Regular Session on Monday, December 7, 2020. President James D. Graham called the meeting to order at 7:00 PM.

BOROUGH COUNCIL PRESENT

James D. Graham
Peter A. Lombardi
Rebecca J. Stauffer
Larry McConnell
Joshua D. Moore
David B Kile
Vincent Catalano

ALSO PRESENT:

Beverly Hilt, Mayor
Andrew N. Shaffer, Borough Manager
Becky Magnani, Adm Asst/Recording Secretary
Kim Hackett, Director of Community Development
Matt Warfel, (ARRO Inc.)
Peter Ruth, Solicitor
Tim Damon, York Area Regional Police

BOROUGH COUNCIL ABSENT:

ALSO ABSENT:

None

Approval of Minutes

November 3 and November 16

The Minutes of the Regular Council Meeting held November 2 and November 16, 2020 were presented to Council for their review. Adjournment times need to be adjusted as well as the wording for the VFW request to rename 1st Avenue/Water Street. A motion was made to accept the minutes with the changes to be made as discussed by David Kile. The motion was seconded by Larry McConnell. The motion carried with Rebecca Stauffer as the only opposed.

Treasurer's Report

This report will be provided at the December 21, 2020 meeting

President's Report

President James Graham requested that Council Members state their name when making a motion and be clear about the motion. President Graham will also try to repeat the motions.

Mayor's Report

The Mayor reported that she put in paperwork to become a member of the fire department in order to continue to improve community relations.

SWRPD Updates

Moved to Executive Session.

York Area Regional Police Department

Chief Tim Damon reported that they were a little over their hours in the beginning of the year, but they are currently under control and managing the hours.

Manager

Manager Shaffer did not have a written report to present to Council, but reported the following:

- We are happy to welcome Kim Hackett, the Director of Community Development; Kim started on November 30, 2020.
- The Jefferson Codorus monthly meeting - they are installing a “headwork screener” at their facility.
- The transition from Quality to DOCEO is ongoing.
- The bond refinance is set for January/February 2021.
- Registration for Smoke in the Grove is up on the website.
- YAMPO & York County Stormwater meetings were this month.
- The project plans are available for the Emigsville interchange; while this is not directly related to Spring Grove Borough, it is applicable for York County residents.

ARRO Engineering**No action items for council.**Main Street Improvements

Engineer Warfel reported to Council work has been effectively completed for this year. Light poles, trees, and stamped concrete will be delayed until next year.

Stormwater/ MS4

Engineer Warfel reported that the annual report for 2019/20 was submitted to DEP and was accepted. They are continuing to encourage residents to complete the stormwater survey online (or paper), monitoring outfall inspections, and have completed a facilities audit.

Glenview Road and SR 116

Engineer Warfel reported to Council that the survey work has been completed and are working on a draft signal plan.

North Loop Interceptor

DCED grant received. This project involved the replacement of sewer main from the roundabout to the Trolley Trail.

GIS

Engineer Warfel reported they are developing GIS & web tools for code enforcement and rental property inspections. ARRO also created the Santa parade map.

Wastewater Treatment Plant

Engineer Warfel reported to Council that he has been working with Manager Shaffer and Anthony Lewis. There have not been any more surcharge flows and they are creating a plan to optimize sludge handling.

Community Park – Phase 3

Engineer Warfel reported that the plans have been submitted to DCNR for review. Manager Shaffer reported that we received a \$50,000 grant from the County Commissioners.

Code Enforcement Services

Engineer Warfel provided a summary to Council on the Code Enforcement Services provided in November. Rental inspections do include self-inspections.

Strategic Management Planning

Engineer Warfel reported that a contract was signed with the Pennsylvania Economy League.

Solicitor's Report

Solicitor Ruth reported to Council that he has no action items for council.

Recreation**Spring Grove Regional Parks and Recreation Center**

President Graham reported they are still in need of a representative from the Borough on the Recreation Boards.

Committee Reports

Joshua Moore reported that he attended the fire company meeting to foster community relations. Borough Manager Shaffer verified releasing the \$20,000 annual allocation and the committee confirmed.

Unfinished Business**DCNR Response on Building Conversion**

Borough Manager Shaffer reported that we will allocate funds (\$35,600) into Community Park Phase III as an actual cash outlay which will be sufficient to DCNR.

Consider Authorizing Advertisement of an Ordinance Renaming North Water Street and West 1st Avenue

Peter Lombardi made the motion to approve, David Kile seconded the motion, and the motion carried unanimously. (A portion of Water Street to Pvt Allen J Beck Jr Drive and a portion of 1st Avenue to Veterans Way.)

Consider Approval of a Resolution Authorizing the Sale of Real Estate at N. East Street

David Kile made a motion to approve (with changes – to Predix Properties IV LLC per Solicitor Ruth) and Joshua Moore seconded the motion. The motion carried unanimously.

Consider Authorizing Advertisement of an Ordinance Approving an Intermunicipal Cooperation Agreement with New Salem Borough for Sewer Billing Services at \$2.50 per Bill

Joshua Moore made a motion to approve, Larry McConnell seconded the motion. The motion carried with Rebecca Stauffer being the only member opposed.

New Business

Consider Approval of an Ordinance Setting the Tax Rate for 2021 at 6.00 Mills

Larry McConnell made the motion to approve, and David Kile seconded the motion which carried unanimously.

Consider Approval of a Resolution Setting the Wage and Salary Schedule for 2021

David Kile made the motion to approve, and Rebecca Stauffer seconded the motion. It was carried unanimously.

Consider Approval of a Resolution Establishing the Miscellaneous Fee Schedule for 2021

David Kile made the motion to approve, and Peter Lombardi seconded the motion which carried unanimously.

Consider Approval of a Resolution Establishing the Sewer Rates for 2021

Joshua Moore made the motion to approve, and Larry McConnell seconded the motion. It was carried unanimously.

Consider Approval of the 2021 Budget

Peter Lombardi made the motion to approve, and David Kile seconded the motion which carried unanimously.

Consider Approval of the Holiday Calendar for 2021

Rebecca Stauffer made the motion to approve, and Peter Lombardi seconded the motion. It was carried unanimously.

Consider Authorizing Advertisement of the 2021 Meeting Notice

Changes included adding a sentence to include "Due to COVID-19, meetings may be virtual" and to check the website for updates. All meeting dates will be advertised and cancelled if necessary. Rebecca Stauffer made the motion to approve, and Peter Lombardi seconded the motion which carried unanimously.

Consider approval of SEK Auditing Services

David Kile made a motion to approve and Vince Catalano seconded the motion. The motion carried unanimously.

Consider Authorizing Advertisement of 2021 Budget and Tax Ordinances - Rebecca made a motion to approve, Joshua Moore seconded the motion. The motion carried unanimously.

Correspondence

PSAB Pension Plan – month ending September 2020.

Rail Trail Voting Authority member – we are looking for a council member or member of the public to join the Authority. David Kile will speak with Manager Shaffer to get more information.

York County Borough Association updates – no updates at this time.

Council recessed into Executive Session to discuss Personnel and Borough owned property at 8:22 PM. No action is expected upon reconvening.

Council reconvened into Public Session at 9:28 PM.

SWRPD Dissolution Agreement – Resolution authorizing the Intergovernmental Cooperation Agreement to dissolve the Southwestern Regional Police Department. Rebecca Stauffer made a motion to approve, Joshua Moore seconded the motion and the motion carried unanimously.

After discussion, the consensus was to conduct the next scheduled Council meeting via Zoom on December 21, 2020. Council adjourned at 9:32 PM.

Respectfully Submitted,

Becky Magnani
Recording Secretary